

**Village of Jacksonville**  
**Regular Council Meeting**  
**March 20, 2024**  
**6:30 PM**

The Village of Jacksonville met in regular session with Mayor Sam Smathers presiding and the meeting called to order at 6:30 PM. Council members present were Jay Chapman, Rachel Gratz, Angela Strock, Eric Clift, Butch Chapman and Cameron Lowery. Also present were Solicitor Andrew Grillo, Fiscal Officer Heather Rockwell and Assistant Fire Chief Brett Downs.

Councilperson Butch Chapman made a motion to approve the February 29, 2024 Regular Council Minutes as read. Seconded by Councilperson Lowery. All Council voted "yes". Motion carried.

Mayor Smathers asked Council if they want Bateman's Refuse to schedule a Spring Cleanup this year. Smathers reported that last year they waited for three hours and only had one person. Council agreed that they should hold the Spring Cleanup this year and see if there is a better turnout. Council recommended having the cleanup from 9:00A to 11:00A.

Assistant Chief Downs stated he had nothing to report at this time.

Water Operator Riley reported on behalf of himself and Administrator Rockwell that they have been making repairs to the hydro-excavator. They have also installed lights on the skid steer and a backup camera and auxiliary brake lights on the Village truck. Repairs to the streets and alleys have been made, hang tags for trash and water shut offs were delivered, water disconnects and reconnects were performed and they are working on meeting a new EPA requirement.

Solicitor Grillo reported that he will be in attendance for the March 24, 2024 Fire Committee and Special Council meetings. Grillo stated there are currently no trials pending.

Fiscal Officer Rockwell provided the February 2024 financial reports and bank reconciliation. Rockwell requested a motion to approve December 2023 and January 2024 financials. Rockwell provided Council with an Amended Certificate of Estimated Resources and Permanent Appropriations Ordinance. Rockwell stated that per the Finance Committee, a basic operating budget for 2024 was prepared until grant award announcements are made due to it being unclear how much funding will be available for other items and projects. Rockwell presented an Ordinance prepared by Solicitor Grillo to enter into an agreement with the Ohio Attorney General for collection of delinquent fire billings. Rockwell stated Fire Chief Henry provided her with the AG agreement. Rockwell then forwarded the agreement to Grillo for review and preparation of an Ordinance. Rockwell stated it is up to Council if it is passed as an emergency or non-emergency. Council asked for clarification of the types of debt that would be collected. Council agreed that they want to see the Standard Operating Procedures for the fire billing before entering into the collection agreement.

Rockwell requested a water leak credit for a leak that occurred over three months and totaled 27,977 gallons. The leak has been repaired. The credit requested is \$358.21 which charges for the above average usage at Village cost and will count as the only leak credit permitted on the account for the next twelve months. Councilperson Butch Chapman made a motion to approve a leak credit of \$358.21 for account 01370-001. Seconded by Councilperson Strock. All Council voted "yes". Motion carried.

Rockwell stated the Village is awaiting grant award announcements for the Appalachian Community Grant Program. Some announcements have been made, but all awards should be announced by May 2024. Rockwell stated the brush truck requested from the County is currently having the bed installed. The next step will be for Atlantic to install the wildland skid unit. Rockwell stated that DLZ reviewed the Ohio Public Works application score using the State's scoring criteria. The application currently scores 49

points. The cutoff for funding last round was 61 points. Rockwell stated that DLZ indicated that the only way to get additional points would be to increase matching funds \$77,000 and accept a loan in the amount of \$44,000. Rockwell stated this is not feasible for the Village at this time and the project is unlikely to be funded. Rockwell is still waiting for the H2Ohio grant agreement for water equipment. Rockwell submitted the AARP Flagship grant application for the park on March 4, 2024.

Rockwell reported on a new grant opportunity. Rockwell will be attending a meeting on March 28 to indicate the Village's interest in the grant. The grant will require public hearings for residents to voice items they would like to be included in the grant. Income surveys will need to be gathered from 133 households in Jacksonville. The grant will require three to five "activities" in the Village. Rockwell stated the meeting and income surveys are the first steps in the process. Rockwell is aiming to have the income surveys completed by the end of April 2024.

Councilperson Jay Chapman made a motion to approve the December 2023 and January 2024 financial statements and bank reconciliations as presented at the February 29, 2024 meeting. Seconded by Councilperson Clift. All Council voted "yes". Motion carried.

Council reviewed the Minutes from the March 5, 2024 Finance Committee meeting. The Committee agreed that the permanent budget would need to be prepared for general operating expenses and updated after grant awards are announced in May. The Committee discussed pending grant applications.

Mayor Smathers stated a Fire Committee meeting is scheduled for this Sunday, March 24, 2024 at 12:00P. A Special Council meeting is scheduled for this Sunday, March 24, 2024 at 1:00P. Smathers encouraged all Council members to attend the special meeting.

Councilperson Jay Chapman asked when we will be getting comfortable chairs for the meeting room.

Councilperson Stroock asked if the loading zone sign on Eighth Street had been updated with the correct times. Water Operator Riley stated this was corrected a while ago.

Fire Lieutenant Marvin Nichols asked if the Fire Department can accept a donation of a commercial convection oven. Fiscal Officer Rockwell stated it would need to be cleared with the insurance risk assessor that recommended removal of the stove from the kitchen due to not having the correct ventilation system in the building. Rockwell will contact the risk assessor for an official answer.

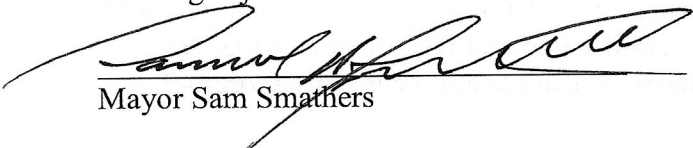
Councilperson Butch Chapman made a motion to file the 2024 Amended Certificate of Estimated Resources with the Athens County Auditor. Seconded by Councilperson Stroock. All Council voted "yes". Motion carried.

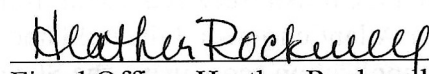
Councilperson Butch Chapman made a motion to suspend the rules and read by title only Ordinance 2024-4 declaring an emergency. Seconded by Councilperson Clift. All Council voted "yes". Motion carried. Ordinance 2024-4: An Ordinance to Make Permanent Appropriations for the Current Expenses and Other Expenditures of the Village of Jacksonville, Ohio During the Fiscal Year Ending December 31, 2024 and Declaring an Emergency. Councilperson Butch Chapman made a motion to adopt Ordinance 2024-4 as read. Seconded by Councilperson Lowery. All Council voted "yes". Motion carried.

Mayor Smathers entertained a motion to adjourn.

Councilperson Jay Chapman made a motion to adjourn. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried.

Meeting adjourned at 7:10 PM.

  
Mayor Sam Smathers

  
Fiscal Officer Heather Rockwell