

**ORDINANCE NO. 2017-26**

**ORDINANCE ADOPTING UNIFORM RECORDS RETENTION SCHEDULE FOR THE VILLAGE OF JACKSONVILLE, AND DELACARING AN EMERGENCY.**

**WHEREAS**, the Jacksonville Village Records Committee on September 19, 2017, recommended that Council adopt a uniform Records Retention Schedule in accordance with the State of Ohio's Model Records Retention Policy;


**WHEREAS**, the Village has reviewed the State of Ohio's Model Records Retention Policy and has determined that this policy and retention schedule are appropriate for adoption by Jacksonville Village; and

**WHEREAS**, the Village desires to make this policy known to the public.

**NOW, THEREFORE, BE IT RESOLVED THAT THE VILLAGE OF JACKSONVILLE HEREBY ADOPTS THE ATTACHED RECORDS RETENTION POLICY WHICH SHALL GOVERN THE DISPOSITION OF PUBLIC RECORDS BY THE VILLAGE OF JACKSONVILLE.**


Duly enacted under suspension of the rules this 19<sup>TH</sup> day of September, 2017.

**VILLAGE OF JACKSONVILLE**

By:   
Mayor

By:   
President of Council

**ATTEST/SEAL:**

  
Clerk - Treasurer/Fiscal Officer

**CERTIFICATION OF CLERK/FISCAL OFFICER**

The foregoing is a true copy of the original Ordinance No. 2017-26.

Publication of this Ordinance was made by posting a copy of the same in the following five locations within the Village, beginning on Sept 20, 2017, and concluding on Oct. 6, 2017 (at least 15 days later):

- Post Office
- Eagles Club
- VFW
- Town Hall
- ~~Jerry's Bar~~ Corner Pizza

**ATTEST:**

DATE: 9/19/17

Heather Rockwell  
Village Fiscal Officer

**CERTIFICATION**

I, Heather Rockwell, Fiscal Officer for the Village of Jacksonville, Athens County, Ohio, certify that the foregoing is a true and correct copy of the Ordinance adopted by the Village Council of the Village of Jacksonville, and appears in the Village records as Ordinance No. 2017-26.

**ATTEST:**

DATE: 9/19/17

Heather Rockwell  
Village Fiscal Officer