

**Village of Jacksonville Council Meeting**  
**November 20, 2018**  
**6:30 PM**

The Village of Jacksonville met in regular session with Mayor Sam Smathers presiding and the meeting being called to order at 6:30 PM. Council members present were Emily Swart, Rachel Clift, Christina Ewing, Butch Chapman, Dave Moleski and Jay Chapman. Also present were Fiscal Officer Heather Rockwell, and Administrator Todd Smith.

Councilperson Butch Chapman made a motion to approve the minutes from the October 11, 2018 Regular Council meeting with corrections. Seconded by Councilperson Jay Chapman. All Council voted "yes", except Councilpersons Butch Chapman who abstained due to being absent from the meeting and Christina Ewing who abstained due to not being appointed to Council at the time. Motion carried.

Councilperson Butch Chapman made a motion to approve the minutes from the November 16, 2018 Emergency Council meeting with corrections. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried.

Sheriff Rodney Smith appeared before Council to provide an update on law enforcement within the Village of Jacksonville. Smith stated the Sheriff's Office has dealt with 9 call for service in Jacksonville in the past 50 days. The calls included wellness checks, abandoned vehicles, domestic calls, traffic stops, serving of warrants, and calls regarding property damage. Smith asked if his office had met the expectations of the Jacksonville Council and residents. Council stated they had met their expectations. Council asked about possible squatters in the abandoned Bar 13 and concerns about a person who may be living in a vehicle. Council also expressed concerns about an individual recently released from jail and drug activity increasing again.

Councilperson Clift asked Sheriff Smith if he would meet with the Village Safety Committee to discuss the establishment of a community crime watch. Smith stated he would meet with them and stated that the County Prosecutor should also be involved. Smith also stated that a School Resource Officer will now be at Trimble Schools. Smith provided Council with literature regarding rehabilitation resources from the drug task force.

Resident Bob Garbo appeared before Council to urge the Village to provide a letter of support or pass a Resolution supporting Ohio Rural Water who helped with the recent water break. The Village pays an annual membership fee to Ohio Rural Water and is very pleased with the services offered. Council agreed that the membership benefits far outweigh the cost of membership. Garbo and Council discussed the begin date of the Water Project on Red Dog Road. The project is to begin in January 2019.

Mayor Smathers reported that the Halloween Party held at the firehouse immediately following trick or treat went very well and about 300 people came to the event. Smathers announced that the Christmas parade will be held on December 1, 2018. Village flags will be replaced with holiday flags soon. Nelsonville Cable is providing a bucket truck to help the Village accomplish this. Village employee Douglas Dixon resigned to take a full time position with a new employer. Smathers reported that a part time replacement for Dixon will begin immediately on a temporary basis while the Village advertises the position. Delbert Congrove will be in the position temporarily.

Fiscal Officer Heather Rockwell requested a motion to approve the August and September financial statements. Rockwell informed Council there are issues with the October bank reconciliation caused by an electronic deposit from the State of Ohio with no supporting documentation. Rockwell stated she will present the October and November bank reconciliations at the December meeting. Rockwell discussed issues with departments purchasing items without having a purchase order. Purchase order requests are being turned in with the invoice for the item already attached. There are also invoices being received for more than the original purchase order. Council directed Rockwell to prepare a memo for all departments reminding them that purchase orders must be obtained before making a purchase.

Councilperson Butch Chapman made a motion to approve the August and September Financial Statements as presented. Seconded by Councilperson Jay Chapman. All Council voted "yes". Motion carried.

Mayor Smathers presented a Resolution on behalf of Fire Chief Irwin to accept a bid for SCBAs to be purchased with the FEMA Grant.

Mayor Smathers reported on behalf of Water Operator Ron Riley that Ron Riley is to be contacted immediately whenever there is a water break. Improper reporting can affect Riley's water license.

Rockwell reported to Council that there are no requests for water adjustments at this time. Rockwell is working to resolve the bank reconciliations for the water account and hopes to have them resolved by the December meeting.

Councilperson Butch Chapman reported on the Water Committee meeting held on November 20, 2018. Administrator Smith provided the name of a company that can paint the water tower. This will be part of Phase 2 of the Water Project and will have to be advertised for bids. The Water Committee recommends not changing the current policy regarding water leak credits. The Committee states that the current policy of one leak credit per year for a property encourages the property owners to keep their water lines in good working condition. Changing the policy now would also be unfair to people that did not receive credits in the past.

Councilperson Clift made a motion to leave the water ordinance as it is. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Councilperson Clift reported for the Parks Committee that Kal Electric set poles in the park for the lights. Kal Electric is currently waiting for AEP. Clift is working to get further information on the situation.

Councilperson Moleski asked if the Resolution to vacate Tenth Street passed. Council stated "yes". Moleski stated a guard rail would need to be put up.

Administrator Smith asked Council if they would consider purchasing a listening device to locate water leaks when they are applying for funding for Phase 2 of the Water Project. Smith stated that Council could contact Ohio Rural Water to get the make and model of the one they use.

Councilperson Swart stated that she needed to schedule a date to decorate the tree at the stage for the Christmas Parade. Swart stated she is concerned with speeding on 6<sup>th</sup> Street and asked if stop signs could be put up at the Palmer Street intersection. Councilperson Jay Chapman stated that stop signs were put up previously and the school had the State force the Village to remove them.



Council discussed the possibility of installing speed bumps on 6<sup>th</sup> Street. The school should be contacted to make sure they support the idea.

Councilperson Swart asked if an outdoor sign for the Municipal Building could be purchased to advertise events and Council meetings. Rockwell stated she will research options and bring them to the next meeting. Rockwell also asked if the purchase could wait until the 2019 budget. Council agreed to wait to purchase until 2019. Council stated they would like a sign that mounts flush to the building.

Councilperson Jay Chapman expressed concerns regarding water running out of a basement onto the roadway. The water has been purposely diverted to run into the street by the property owner. It is washing out the roadway and creating a sheet of ice over the road. Council will request that Solicitor Haseley send a letter to the resident compelling them to cease and desist. A property on 4<sup>th</sup> Street also has a sump pump that is diverted to the storm sewer which is illegal.


Chuck Shafer asked Council how he can see all the Ordinances passed by the Village. Clift stated they are available online. Clift requested the website be provided on the water bills. Shafer asked who is responsible for upkeep of sidewalks. Council stated they still need Solicitor Haseley to look into who is responsible for the upkeep of sidewalks. Shafer stated he spoke to the Mayor of Glouster and Trimble Township Trustee Paul Barrett and they stated that a township police department is not feasible.


Sandy Bickley asked for an update on the ATV situation. Council stated that the Sheriff should be contacted when there is an issue so that a pattern of behavior can be established. The Sheriff's Office will not be able to enforce local Ordinance.

Councilperson Butch Chapman made a motion to suspend the rules and read by title only Resolution 2018-17 declaring an emergency. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried. **RESOLUTION 2018-17: A RESOLUTION TO ACCEPT A BID FROM DILLS FIRE EQUIPMENT FOR SELF-CONTAINED BREATHING APPARATUS (SCBA), AND DECLARING AN EMERGENCY.** Councilperson Butch Chapman made a motion to adopt Resolution 2018-17 as read. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Mayor Smathers entertained a motion to adjourn.

Councilperson Swart made a motion to adjourn. Seconded by Councilperson Jay Chapman. All Council voted "yes". Motion carried. Meeting adjourned at 7:38 PM.

  
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Mayor Sam Smathers

  
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Council Clerk Heather Rockwell