

Village of Jacksonville Council Meeting
March 20, 2018
6:30 PM

The Village of Jacksonville met in regular session with Mayor Sam Smathers presiding and the meeting being called to order at 6:58PM. Council members present were Emily Swart, Butch Chapman, Dave Moleski II, Rachel Clift, Mark Hunter and Jay Chapman. Also present were Solicitor John Haseley, Fiscal Officer Heather Rockwell, Water Clerk Amber Mayle, Water Operator Kenny Shank, and Fire Chief Jamie Irwin.

Councilperson Butch Chapman made a motion to approve the minutes from the February 21, 2018 Council meeting as read. Seconded by Councilperson Moleski. All Council voted "yes" except Councilperson Hunter who abstained due to being absent from the February meeting. Motion carried.

Resident Bob Garbo thanked Council for moving forward with the water project to correct issues on Red Dog Road. Garbo stated that aerial surveys will be completed in March and the engineering phase of the project will begin next.

Mayor Sam Smathers reported that the application for CDBG funding was submitted for storm sewer repairs. One of the abandoned vehicles on 7th Street has been removed and Solicitor Haseley is working with the Athens County Sheriff's Office to have the second vehicle removed. Smathers reported that Administrator Todd Smith is working to install the new street signs that were ordered.

Solicitor John Haseley reported that a certified letter was sent to Mr. Rainey requesting reimbursement for a hydrant damaged in the Village. Haseley also reported that the individual who placed a bid for the 8th Street property accepted by Council at the February meeting may no longer wish to purchase the property due to possible back taxes owed on the parcel. Haseley is checking into the back taxes to verify there is actually a balance. If back taxes are owed on the property, it may need to be sold through the land bank. Properties sold through the land bank have restrictions on the use of the property and no mobile homes are permitted.

Fiscal Officer Heather Rockwell presented the February bank reconciliation for Council to sign. Rockwell requested a motion to approve the January financial statements presented at the February 21, 2018 meeting. Rockwell provided Council with the February financial statements to be approved at the April meeting and the February Work Log. Rockwell stated that the annual insurance renewal was completed and returned to Mathews Insurance. Rockwell informed Council that the Village was approved for tax exempt purchasing through Amazon. Rockwell presented a permanent appropriations ordinance for Council to approve. The permanent appropriations include engineering fees for the water project. Rockwell briefly explained to Council how to understand the appropriation codes provided on reports and the permanent appropriations ordinance. Rockwell provided Solicitor Haseley with an addendum to the Public Defender contract to review.

Fire Chief Jamie Irwin stated that the fire trucks that were approved to be sold at a previous meeting have been removed from the Village insurance policy. Irwin reminded Council to be prepared if FEMA performs a desk review of the AFG grant. Irwin reported that the Suburban was advertised to be sold at the beginning of March with bids being opened at the March

meeting. The Fire Department was awarded an ODNR Technology grant. The department will purchase an iPad and case to use for mandatory State reporting. There is no match for the grant. The Fire Department is preparing to purchase items needed to stock the new tanker truck. Irwin and Council discussed if it would be cost effective to keep the old truck when the new one is delivered. Irwin stated he did not feel that the department responds to enough calls to justify the cost to maintain and equip three fire trucks. Council agreed. Irwin reported that the department applied for CDBG funding to replace ten sets of fire gear that are over 13 years old and a Rocky Community Improvement Grant. Irwin provided Council with an updated fire personnel roster. Annual performance reviews were completed and distributed to each firefighter. The Fire Department responded to 9 calls for service in January and 3 calls for service in February. Irwin also provided Council with an amended contract for fire services from the Village of Trimble. Trimble would like the contract to cover the entire levy period rather than renewing annually.

Water Clerk Amber Mayle stated that the bank reconciliation is still out of balance. Mayle reported that there have been many issues with the new water meters that were installed. Council was provided with a list of all the meters that have malfunctioned and the amount of adjustment that will be needed on each account. Council asked for an update on the issue with Metropolitan Housing. Solicitor Haseley stated he sent a notice to them that the Village will not accommodate.

Water Operator Kenny Shank stated that EPA emails are now being sent to the new email address he established for the replacement Water Operator. Shank stated he is not sure if lead and copper testing must be done each year or every three years. He is checking to find out. Mayor Smathers stated there is a candidate for the Water Operator position. Smathers is arranging a meeting with himself, the candidate and Water Operator Shank.

Mayor Smathers reported on behalf of Administrator Todd Smith that he is working with Mike Betts of Stantec to identify the storm sewers that need repaired. Smith is also still working to identify the location of a water leak. Ohio Rural Water Association will be called to help locate the leak.

Councilperson Butch Chapman reported on the Water Committee meeting held on 3/20/18 at 6PM. The Committee reviewed a list of water adjustments. The Committee also met with Wondel Richmond regarding abandoning taps on his property. Solicitor Haseley is checking with the Athens County Auditor regarding the property. Councilperson Butch Chapman will be in contact with Wondel Richmond until a resolution is reached. Chapman stated the Committee recommends crediting the accounts from October 2017 through the current bill cycle. The abandonments will be filed with the Athens County Recorder. The Village should pay the \$150 recording fees. Meters at the properties will be removed.

Councilperson Butch Chapman made a motion to approve the list of water adjustments. Seconded by Councilperson Hunter. All Council voted "yes" except Councilpersons Swart and Chapman who abstained due to possible conflicts of interest. Motion carried.

Councilperson Butch Chapman reported on the Fire Committee meeting held on 3/20/18 at 5:30PM. The items discussed were covered under the Fire Chief's report. Fire Chief Irwin clarified that the Fire Department applied for CDBG funding using the Village's Federal ID number. This may cause an issue with the CDBG application filed for storm sewers.

Councilperson Swart requested an update on the status of repairing the window at the Village garage. Councilperson Moleski asked if permissive tax funds can be used to repair alleyways in

the Village. The Street Committee will meet and discuss which alleyways should be repaired and will report their recommendation to Council.

Mayor Smathers stated the trailer next to the Municipal Building is now vacant. The Village owns the lot and the owner of the trailer would like to donate it to the Village. Irwin stated the Fire Department would like to utilize the garage on the property.

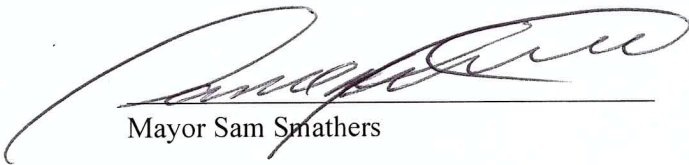
Councilperson Jay Chapman made a motion to accept the donation of the mobile home on the lot next to the Municipal Building. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried.

Councilperson Butch Chapman made a motion to approve the January bank reconciliation and January financial statements. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried.

Councilperson Butch Chapman made a motion to suspend the rules and read by title only Ordinance 2018-04 declaring an emergency. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried. Ordinance 2018-04: **AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF JACKSONVILLE, OHIO, DURING THE DISCAL YEAR ENDING DECEMBER 31, 2018 AND DECLARING AN EMERGENCY.** Councilperson Moleski made a motion to adopt Ordinance 2018-04 as read. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried.

Mayor Smathers entertained a motion to adjourn.

Councilperson Swart made a motion to adjourn. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried. Meeting adjourned at 8:14PM.



Mayor Sam Smathers



Council Clerk Heather Rockwell