

Village of Jacksonville Council Meeting
June 21, 2018
6:30 PM

The Village of Jacksonville met in regular session with Mayor Sam Smathers presiding and the meeting being called to order at 6:37 PM. Council members present were Emily Swart, Rachel Clift, Butch Chapman and Dave Moleski. Also present were Solicitor John Haseley, Fiscal Officer Heather Rockwell and Water Operator Kenny Shank. Absent was Councilperson Jay Chapman.

Councilperson Moleski made a motion to excuse Councilperson Jay Chapman from the June 21, 2018 meeting. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Councilperson Swart made a motion to approve the minutes from the May 22, 2018 Council meeting as read. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried.

Ric Wasserman, Athens County Treasurer, appeared before Council to provide an overview of the Land Bank. The goal of the Land Bank is to assist communities with removing blighted properties and getting them back on the tax rolls. Land Banks offer an alternative to foreclosures and Sheriff's sales of properties. Potential buyers through the Land Bank must complete paperwork to "pre-qualify" to purchase. In order to qualify they must be vacant, not have any back taxes owed, must not have filed for bankruptcy, and have no previous code violations. The Land Bank meets once per month. The Village of Jacksonville can participate by providing a list of potential properties to the Land Bank. Ideally the properties should be considered a nuisance to the Village and owe delinquent property taxes. It is also best if the Village can have a potential buyer for the property. The Land Bank is able to obtain grants up to \$12,000 to revitalize each property, which can include tearing down the existing home. If a potential buyer wants a property to build a new home, it can complicate the process if the property is located in the flood plain. Solicitor Haseley stated he would like to research the potential flood plain issues to provide Council with a clearer picture of the process. Wasserman provided Council with applications for potential buyers. The time to process each property can vary. Council expressed concerns with waiving back water bills due to USDA guidelines. Chris Chmiel, President of the Land Bank, will schedule a walk-around tour with officials of Jacksonville to assess potential properties.

Mike Betts of Stantec Engineering provided Council with an update on the water project. Betts stated that the Village has currently secured 50% funding for the project through the Ohio EPA. The remaining balance will qualify for a thirty year loan at 0% interest. Additional funding sources are still being researched including ARC funding of \$250,000. Plans for the project are scheduled to be submitted in July. Stantec Engineering is developing an Asset Management Plan for the Village as part of the project. Everything is moving forward on schedule and as planned.

Mayor Sam Smathers reported that the shrubs damaged during snow removal have been replaced. Trees and overgrowth along the roadways entering Jacksonville were cleared. Three donations totaling \$780 have been received for the flag project. Mayor Smathers requested Council's approval to use the \$2,000 received for the sale of property on 8th Street toward the flag project. Councilperson Butch Chapman made a motion to use the \$2,000 for the sale of the 8th Street property for the flag project. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried. Smathers thanked Council and stated he will continue to collect donations

for the flag project. Smathers introduced Keri Campbell who is the new contractor cleaning the Municipal Building.

Solicitor John Haseley provided Council with an update on pending issues in County Court including a road rage case with Gregory Jackson and a domestic violence case with Samuel Sparks. Haseley reported that the deed for the 8th Street property was completed. Council requested Haseley work on a resolution to remove an RV parked in the alleyway between 7th and 8th streets that is being used to house trash. Council also reported an abandoned car blocking a roadway. Haseley stated that the Sheriff's office can tag the vehicles to be towed. If they are not moved within four hours they can be towed at the owner's expense. Council requested Haseley prepare an advertisement for the vacant Council seat. Haseley read a letter received from Athens Metropolitan Housing Authority regarding the issues the Village is having with residents of the AMHA. AMHA stated they would look into the matters pertaining to violations of the law. Haseley stated he will invite the executive director for AMHA to the next Council meeting to discuss the matters further with Council.

Fiscal Officer Heather Rockwell presented the May bank reconciliation for Council to sign. Rockwell presented the April and May financial statements to Council. Rockwell presented the May Work Log and a Supplemental Appropriation Ordinance increasing the budget for bulk fuel. Rockwell discussed a meeting held with Local Government Services regarding the financial status of the Village. The meeting went well and no issues were encountered. Rockwell reminded Council of the Sunshine Law training requirements. After some training on the water clerk duties, Rockwell requested Council alter the salary for the Water Clerk from \$275 per month to \$300 per month. This will still save the Village \$50 per month compared to previous water clerks. Rockwell reminded Council that a Work Session is scheduled for June 28, 2018 at 6:00PM to go over purchasing procedures and how to interpret the financial statements. An updated forecast of the General Fund will also be presented and reviewed. The annual water Consumer Confidence Report postcards will be mailed to all water customers by the end of June. Rockwell asked Council what phone number should be printed on the postcards. Council decided to print the water phone number on the CCR notices. Councilperson Moleski made a motion to amend the Water Clerk contract with Rockwell to change the salary to \$300 per month. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Water Operator Kenny Shank reminded Council that he is retiring at the end of July. Shank reported that the Village was approved to test every three years for lead and copper since there have been no violations. The Village must apply for this waiver every year. Shank also ordered maps of the water lines for the Water Operator and Administrator. Shank requested Council approve reimbursement for the purchase of the maps. Councilperson Swart made a motion to reimburse Kenny Shank \$36 for the purchase of water line maps. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried.

Councilperson Butch Chapman made a motion authorizing Mayor Smathers to make an offer of employment to Ron Riley for the Water Operator position. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Butch Chapman reported that the Water Committee met on June 21, 2018 at 6:00PM. Mike Betts of Stantec Engineering already covered the items discussed at the Water Committee meeting.

Council inquired on the status of chip and sealing of the alleys in the Village. Council also asked about vacating an alleyway in town. Solicitor Haseley will work on the paperwork needed to

vacate the alleyway for the next meeting. Council asked about the status of the lights at the park. A quote was previously accepted from Kal Electric for the project. Mayor Smathers reported that parts were on backorder and the project will begin as soon as they are received. Council discussed moving the bulk fuel tanks. An estimate has been received for \$1,500 from Trimble Brick to move the fuel tanks and fencing, repair damaged fencing and install a concrete pad. Councilperson Moleski made a motion to accept the estimate from Trimble Brick. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried.

Councilperson Butch Chapman made a motion to enter executive session with the Mayor, Solicitor and Fiscal Officer present to confer with the Village Solicitor regarding possible legal issues per Ohio Revised Code Section 121.22(G)(3). Seconded by Councilperson Clift. All Council voted "yes". Motion carried. Meeting adjourned for Executive Session at 8:22P.


Councilperson Butch Chapman made a motion to exit Executive Session. Seconded by Councilperson Clift. All Council voted "yes". Motion carried. Meeting resumed at 8:38P.

Councilperson Butch Chapman made a motion to suspend the rules and read by title only Ordinance 2018-05 declaring an emergency. Seconded by Councilperson Swart. All Council voted "yes". Motion carried. **ORDINANCE 2018-05: AN ORDINANCE AMENDING THE APPROPRIATION ORDINANCE 2018-04 TO PROVIDE ADDITIONAL FUNDING TO THE GENERAL FUND WITHIN THE VILLAGE OF JACKSONVILLE AND DECLARING AN EMERGENCY TO MAINTAIN NORMAL OPERATIONS OF THE VILLAGE.** Councilperson Moleski made a motion to adopt Ordinance 2018-05 as read. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

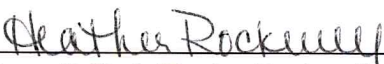
Councilperson Butch Chapman made a motion to suspend the rules and read by title only Resolution 2018-06. Seconded by Councilperson Clift. All Council voted "yes". Motion carried. **RESOLUTION 2018-06: A RESOLUTION TO ADOPT THE SOLID WASTE MANAGEMENT PLAN FOR THE ATHENS-HOCKING SOLID WASTE DISTRICT.** Councilperson Butch Chapman made a motion to adopt Resolution 2018-06 as read. Seconded by Councilperson Clift. All Council voted "yes". Motion carried.

Mayor Smathers entertained a motion to adjourn.

Councilperson Swart made a motion to adjourn. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried. Meeting adjourned at 8:54 PM.



Acting Mayor ~~Sam Smathers~~ Butch Chapman



Council Clerk Heather Rockwell