

Village of Jacksonville Council Meeting
February 21, 2018
6:30 PM

The Village of Jacksonville met in regular session with Mayor Sam Smathers presiding and the meeting being called to order at 6:40PM. Council members present were Emily Swart, Butch Chapman, Dave Moleski II, Rachel Clift and Jay Chapman. Also present were Solicitor John Haseley, Fiscal Officer Heather Rockwell, Water Clerks Amber Mayle and Kristal Moulton, Water Operator Kenny Shank, and Administrator Todd Smith.

Councilperson Swart made a motion to excuse Councilperson Hunter from the February 21, 2018 meeting. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried.

Councilperson Butch Chapman made a motion to approve the minutes from the January 17, 2018 regular Council meeting and the February 1, 2018 Special Council meeting as read. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Resident Lorrie Watkins appeared before Council to request repairs be made to the alley between Palmer Street and 10th Street. Watkins stated the alley needs drainage and often washes out when it rains. Watkins stated she owns a business and has to use the alley to park so that her customers can park along State Route 13. Watkins stated if the alley cannot be repaired it should be closed. Councilperson Butch Chapman made a motion to temporarily close the alley between Palmer Street and 10th Street until it can be repaired. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Resident Wondel Richmond appeared before Council to discuss removal of a water meter from his property. Mr. Richmond does not want to sign paperwork abandoning the tap. Council decided the matter should go before the Water Committee.

Mayor Smathers reported that something will need to be done about two cars abandoned on 7th Street. Smathers stated that the application for CDBG funding is due in March and Council needs to decide on a project to apply. Council discussed if it would have negative effects for the Fire Department if they apply. Council decided to apply for CDBG funding to replace storm drains in town. Councilperson Butch Chapman made a motion to apply for CDBG funding to replace storm drains. Seconded by Councilperson Jay Chapman. All Council voted "yes". Motion carried.

Smathers asked Council how they would like to dispose of the surplus Blazer at the Street Garage. Councilperson Jay Chapman made a motion to scrap the Blazer. Seconded by Councilperson Moleski. All Council voted "yes" except Councilperson Clift who voted "no". Motion carried.

Solicitor Haseley reported that an offer was made by Terry Hooper to purchase the property on 8th Street for \$2,000. Councilperson Butch Chapman made a motion to accept the offer of \$2,000 from Terry Hooper to purchase parcel M050030007400 for property located at 4 S. 8th Street. Seconded by Councilperson Jay Chapman. All Council voted "yes". Motion carried.

Fiscal Officer Rockwell provided Council with the 2018 Committee list and guide to making motions. Rockwell presented the January bank reconciliation for Council to sign. Rockwell

requested a motion to approve the December financial statements presented at the January 17, 2018 meeting. Rockwell provided Council with the January financial statements to be approved at the March meeting and the January Work Log. Rockwell reminded new Council members that they are required to complete Sunshine Law Training once per term. Rockwell informed Council that she is currently working on the annual insurance renewal. Rockwell stated that fiscal year 2017 has been closed and financial statements have been uploaded to the Hinkle System to fulfill State requirements. She will now be working on the permanent appropriations to present at the March meeting. Rockwell also presented Council with a supplemental temporary appropriations ordinance. The ordinance will need to be passed as an emergency to pay street wages, pay the Burr Oak water bill and to complete necessary backhoe maintenance.

Water Clerk Kristal Moulton presented Council with the water delinquent report and various adjustments. Moulton stated there are 19-20 people on the shut-off list. Several properties have experienced meter jumps and will need adjustments. Amber Mayle reported that the bank reconciliation for January does not balance. Councilperson Butch Chapman made a motion to approve an adjustment of \$144.99 for the water account at 41 ½ W. Main St. and not have it count toward the one adjustment allowed per year. Seconded by Councilperson Cliff. All Council voted "yes". Motion carried.

Water Operator Kenny Shank presented Council with invoices for coliform testing. Shank stated that boil orders ^{testing} cost \$20 each. Shank stated that lead and copper testing is due in June or July and the water issue on Red Dog Road needs to be resolved.

Administrator Todd Smith reported that Burr Oak is helping locate the water leak. The park mower will need to be serviced or replaced if possible. The alley between Palmer Street and 10th Street will need to be closed to make repairs due to the amount of traffic.

Councilperson Butch Chapman reported on the Water Committee meeting held on 2/21/18 at 6PM. The Committee discussed properties experiencing meter jumps. The Committee decided these adjustments will be approved on a case by case basis. The Committee also discussed a water leak in the Village and possibly needing to hire a company to help locate the leak. Chapman stated the Water Committee will hold standing regular meetings before every Council meeting at 6PM.

Councilperson Butch Chapman reported on the Fire Committee meeting held on 2/21/18 at 5:30PM. Chapman stated that the Fire Committee will hold standing regular meetings before every Council meeting at 5:30PM. There was no representative from the Fire Department present at the Committee meeting. The Fire Committee requests that a representative from the Fire Department be present at all Committee meetings and provide updates on the fire roster, grants, equipment, etc. The Committee also requested that all fire-related purchases or grant applications be brought to the Fire Committee before going to Council.

Mayor Smathers reported that some of the documents requested by audit during the 2015/2016 audit were located in the Mayor's office.

Councilperson Swart requested an update on the status of the Kal Electric quote for lights at the park. Swart also asked about the removal of brush from the park. The Park Committee will get

quotes on the cost of cleanup. Swart stated the field by the ball fields should be mowed so that it looks better. Swart requested an update on the status of the door locks being replaced. Rockwell stated she is in the process of applying for an account to purchase locks. Swart requested that each Council member be provided a key to the park restrooms. Swart requested an update on the advertising of the Water Operator position. Council decided to advertise the Water Operator position for four Sundays in the newspaper, on Channel 5, the Village Facebook page and the Village website. Solicitor Haseley requested clarification to prepare a job description. Swart asked if the Village is holding a cleanup day in May. Council decided to coordinate with Athens County. Swart asked about the status of the recognition plaque being hung on the wall. Smathers stated it is already up and showed the plaque to Council.

Councilperson Butch Chapman stated that Columbia Gas would need to be contacted to repair Palmer Street. Chapman also stated that Administrator Smith would need to fix the garage approach from water washing it out. Chapman requested the curb on Palmer Street that was damaged during snow removal be repaired.

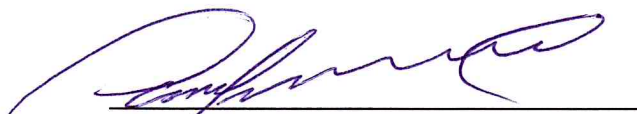
Mayor Smathers stated he received a request from the Old Settlers Reunion to close 6th Street for movie night in June. Councilperson Swart made a motion to close 6th Street on 6/2/18 from 7P to 11P for the Old Settlers Reunion to hold movie night at the stage. All Council voted “yes” except Councilperson Jay Chapman who abstained. Motion carried.

Councilperson Butch Chapman made a motion to approve the December bank reconciliation and December financial statements. Seconded by Councilperson Moleski. All Council voted “yes”. Motion carried.

Councilperson Butch Chapman made a motion to suspend the rules and read by title only Ordinance 2018-03 and declaring an emergency. Seconded by Councilperson Moleski. All Council voted “yes”. Motion carried. Ordinance 2018-03: **AN ORDINANCE AMENDING THE APPROPRIATION ORDINANCE 2017-29 TO PROVIDE ADDITIONAL FUNDING TO THE STREET AND WATER OPERATING FUNDS WITHIN THE VILLAGE OF JACKSONVILLE AND DECLARING AN EMERGENCY TO MAINTAIN NORMAL OPERATIONS OF THE VILLAGE.** Councilperson Butch Chapman made a motion to adopt Ordinance 2018-03 as read. Seconded by Councilperson Moleski. All Council voted “yes”. Motion carried.

Mayor Smathers entertained a motion to adjourn.

Councilperson Butch Chapman made a motion to adjourn. Seconded by Councilperson Jay Chapman. All Council voted “yes”. Motion carried. Meeting adjourned at 8:30PM.



Mayor Sam Smathers



Council Clerk Heather Rockwell