

Village of Jacksonville Council Meeting
December 13, 2018
6:30 PM

The Village of Jacksonville met in regular session with Mayor Sam Smathers presiding and the meeting being called to order at 7:00 PM. Council members present were Emily Swart, Rachel Clift, Christina Ewing, Butch Chapman, Dave Moleski and Jay Chapman. Also present were Fiscal Officer Heather Rockwell, Solicitor John Haseley and Fire Chief Jamie Irwin.

Councilperson Butch Chapman made a motion to approve the minutes from the November 20, 2018 Regular Council meeting. Seconded by Councilperson Swart. All Council voted “yes”. Motion carried.

Mayor Smathers Council with the Trimble Township contract for fire services and requested a motion to execute the contract. Smathers announced that Santa Claus will be at the Jacksonville Fire House on December 21, 2018 from 6P to 7:30P. Smathers discussed complaints about the alley used to access Athens Metropolitan Housing. The issue was forwarded to the Street Committee for review.

Councilperson Butch Chapman made a motion authorizing the Mayor to execute the contract with Trimble Township for fire services. Seconded by Councilperson Moleski. All Council voted “yes”. Motion carried.

Solicitor Haseley informed Council he prepared letters to property owners regarding drainage into roadways. Haseley presented Council with a draft Ordinance regarding sidewalks and discussed the Ordinance with Council. Council would prefer to remove the clause providing for penalties if property owners do not remove snow and ice from the sidewalks due to concerns about elderly residents. Council also expressed concerns about forcing residents to install new sidewalks. Haseley stated he would make the requested changes to the Ordinance and bring to the next meeting. Haseley is working with pre-law students through Ohio University to codify Village ordinances.

Fiscal Officer Heather Rockwell presented the October and November bank reconciliations for Council to sign. Rockwell also presented the October and November financial statements and work logs. Rockwell provide a Resolution to approve the Amounts and Rates for 2019 as well as an Ordinance for Temporary 2019 Appropriations. A sample memorandum regarding purchasing procedures was provided to Council for review and approval before it is distributed to all departments. Rockwell also presented water adjustments for Council’s review and approval.

Councilperson Butch Chapman made a motion to approve the water adjustments as presented. Seconded by Councilperson Moleski. All Council voted “yes”. Motion carried.

Fire Chief Irwin presented a \$4,400 check from the Eagles. Irwin stated the Jacksonville Fire Department experienced high maintenance costs for 2018. Fifteen SCBAs are ordered for the FEMA grant. Four of the SBCAs also include thermal imaging. Training and fit testing will also be included. There may be a few new members added to the Fire Roster and the department is on track for a record year of run volume. Irwin reported that Tri-County JVS will be starting a fire program and the Jacksonville Fire Department would like to donate the old air packs to them for training.

The Water Committee reported that Burr Oak will be raising water rates and the Village may need to review the current fees charged to customers to ensure that funding is available for water improvement projects.

The Street Committee forwarded the issue with the alley leading to Athens Metropolitan Housing to Solicitor Haseley. Council discussed that the alley was never intended to support the level of traffic traveling the roadway. Solicitor Haseley stated he would like to invite Athens Metropolitan Housing to the next Council meeting and Council agreed.

The Fire Committee reported that a meeting was held on 12/13/18 at 5:30P to discuss filling the Fire Chief position. An interim Chief will be appointed until the position is advertised and resumes are reviewed.

The Parks Committee reported that the poles are set for the lights in the park. The order to hook up the electric was cancelled. The Village previously removed an electric hookup at the park against the advice of AEP. AEP recommends that the Village establish an electric hookup at the shelter house for future projects. Repairs were made to the shelter house.

Councilperson Butch Chapman stated that the Village will need to widen and deepen the culvert on Palmer Street to resolve the drainage issues. This will need to be done while the ground is frozen.

Councilperson Clift requested a status update on the Amazon account and door locks. Rockwell stated the holdup is that the Athens County Board of Elections website does not list the current Village officers and Amazon is unable to confirm that she is authorized to purchase for the Village. Solicitor Haseley is working to get the website updated with the current officers.

Mayor Smathers reported that the sign requested by Council for the Municipal Building will be included in the 2019 budget. Councilperson Clift stated she would look into a grant through Bridge Builders. Mayor Smathers state he will contact Trimble Schools to make sure they don't object to the Village installing speed bumps along Sixth Street.

Councilperson Swart requested stop signs be placed at Fifth Street and Palmer Street as well as Fourth Street and Palmer Street. Mayor Smathers stated he would obtain a purchase order and order the signs.

Councilperson Clift and Bob Garbo requested Council draft a letter of support for Ohio Rural Water Association to assist them with obtaining funding. Councilperson Clift made a motion for Solicitor Haseley to draft the letter. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Councilperson Clift reported on the Community Crime ^{Watch} ~~Water~~ meetings. Clift stated the committee may request Council waive the hall rent fee to hold meetings. The committee is consulting with another committee in The Plains and are considering conducting an anonymous survey with residents to see if they are concerned. Clift stated she will help the committee with the survey. Councilperson Ewing stated she can assist with the best way to mail the surveys.

Councilperson Smathers stated that two contracts are set to expire on December 31, 2018: the contract for a fiscal officer and the contract for a solicitor.

Councilperson Butch Chapman made a motion to extend the contract with Heather Rockwell as fiscal officer through December 31, 2019. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Councilperson Butch Chapman made a motion to extend the contract with John Haseley as village solicitor through December 31, 2019. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Councilperson Clift stated Council will need to decide if they want to renew the Village website. Councilperson Swart made a motion to renew the website for three years for \$445.00. Seconded by Councilperson Butch Chapman. All Council voted "yes". Motion carried.

Councilperson Butch Chapman made a motion to enter executive session to discuss appointment of personnel per Ohio Revised Code section 121.22(G)(1) with Council, Mayor, Fiscal Officer and Solicitor present. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried.

Meeting suspended at 8:26P for executive session.

Councilperson Butch Chapman made a motion to exit executive session. Seconded by Councilperson Clift. All Council voted "yes" except Councilperson Jay Chapman who voted "no". Motion carried.

Meeting resumed at 8:55P.

Councilperson Butch Chapman stated no decisions were made as a result of executive session.

Councilperson Butch Chapman made a motion to suspend the rules and read by title only Resolution 2018-18 declaring an emergency. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried. **RESOLUTION 2018-18: RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR AND DECLARING AN EMERGENCY.** Councilperson Butch Chapman made a motion to adopt Resolution 2018-18 as read. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried.

Councilperson Butch Chapman made a motion to suspend the rules and read by title only Ordinance 2018-19 declaring an emergency. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried. **ORDINANCE 2018-19: AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF JACKSONVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019 AND DECLARING AN EMERGENCY.** Councilperson Butch Chapman made a motion to adopt Ordinance 2018-19 as read. Seconded by Councilperson Clift. All Council voted "yes". Motion carried.

Councilperson Butch Chapman made a motion to suspend the rules and read by title only Resolution 2018-20 declaring an emergency. Seconded by Councilperson Swart. All Council voted "yes". Motion carried. **RESOLUTION 2018-20: RESOLUTION REQUESTING FROM THE COUNTY AUDITOR A CERTIFICATE OF ESTIMATED PROPERTY TAX MILLAGE RATE, AND DECLARING AN EMERGENCY.** Councilperson Swart made a motion to adopt Resolution 2018-20 as read. Seconded by Councilperson Moleski. All Council voted "yes". Motion carried.

Mayor Smathers entertained a motion to adjourn.

Councilperson Swart made a motion to adjourn. Seconded by Councilperson Butch Chapman.
All Council voted "yes". Motion carried. Meeting adjourned at 9:05 PM.



Mayor Sam Smathers



Council Clerk Heather Rockwell