

Village of Jacksonville Council Meeting
October 17, 2017
6:30 PM

The Village of Jacksonville met in regular session with Mayor McNickle presiding and the meeting being called to order at 6:30PM. Council members present were Sam Smathers, Eric Clift, Emily Swart, Butch Chapman, DJ Henry and Mark Hunter. Also present were Solicitor John Haseley, Fiscal Officer Heather Rockwell, Water Operator Kenny Shank, Water Clerk Amber Mayle and Fire Chief Jamie Irwin who arrived late.

Councilperson Hunter made a motion to approve the minutes from the September 19, 2017 Council meeting as read. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried.

Mayor McNickle reported that the Block Party went well and had a good turnout. McNickle stated he would like for Council to set Trick or Treat for Tuesday, October 31, 2017 from 6PM to 7PM with a party at the firehouse to follow. Councilperson Hunter made a motion to set Trick or Treat for Tuesday, October 31, 2017 from 6PM to 7PM. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried. Councilperson Henry stated the Trimble parade will also be held the morning of October 31, 2017. Councilperson Hunter made a motion to approve the parade the morning of October 31, 2017. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried.

McNickle reported that a fire hydrant was damaged by an uninsured driver. A purchase order has been submitted for the repair. The individual has requested to make payments for the damage. A police report has been filed on the incident. Solicitor Haseley stated that the Village could have the individual sign a promissory note for the payment agreement. Solicitor Haseley will work on the issue and report back to Council.

Solicitor Haseley reported that a case is pending in court resulting from threats made to a fireman and busted road barriers during the Old Settlers' Reunion. Haseley asked if the Village would like to seek restitution for any damages. Council stated they did not.

Council discussed the issue of water meters installed inside private homes. Councilperson Henry made a motion to abandon existing Village owned water fixtures installed inside private residences and install new fixtures outside the homes. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried. Council requested Haseley draft a letter to send to residents that have water meters installed inside their homes notifying that the Village will be replacing them and abandoning existing fixtures.

Fiscal Officer Rockwell presented the September bank reconciliation for Council to sign. Rockwell requested a motion to approve the August financial statements presented at the September 19, 2017 meeting. Rockwell provided Council with the September financial statements to be approved at the October meeting and the September Work Log. Rockwell requested a motion to approve the entry of audit adjustments resulting from the 2015/2016 audit into the accounting system. Councilperson Clift made a motion to enter the 2015/2016 audit adjustments into the accounting system. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried.

Rockwell stated that the State Auditor's Office requested to schedule the exit conference for the 2015/2016 audit and provided several potential dates and times. Council decided to schedule the audit

exit conference for October 24, 2017 at 9AM. Rockwell stated the meeting would not be considered a public meeting under Ohio Revised Code. Rockwell presented an Ordinance for Temporary Appropriations through March 31, 2018. Rockwell stated she would prefer the Ordinance be passed with three readings and not as an emergency. This will require an additional special meeting be scheduled. Council scheduled a special meeting for Tuesday, October 24, 2017 at 8:45AM. Councilperson Chapman made a motion to approve the August Financial Statements. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried.

Water Operator Kenny Shank stated the Village's contingency plan is complete and a copy is filed in his office, the Mayor's Office and with the Village Administrator. Shank stated the plan is not included in the Freedom of Information Act and cannot be requested in a public records request.

Water Clerk Amber Mayle provided Council with the September water bank reconciliation to be signed. Mayle discussed water adjustments with Council. Councilperson Swart reported on the Water Committee meeting regarding 8 N. 3rd Street. Councilperson Clift made a motion to approve a water adjustment for 8 N. 3rd Street in the amount of \$44.43 for the August reading to charge at cost. Seconded by Councilperson Chapman. All Council voted "yes" except Councilperson Henry who abstained. Motion carried.

Mayle reported that a new water meter was installed at 3 S. 9th Street and the installation resulted in a water leak at the service address. The resulting water bill was \$128.91. Average usage at the address was \$31.00. Mayle recommended a water adjustment in the amount of \$91.91 for the amount over the average usage from the leak. Councilperson Chapman made a motion to adjust the bill for water service at 3 S. 9th Street in the amount of \$91.91 due to the Village damaging a gasket during meter installation. The resident will not be exempted from the shut off list. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried.

Mayle also recommended a water adjustment for 35A S. 6th Street in the amount of \$23.59 due to a water leak. The resident requested the water adjustment. Councilperson Chapman made a motion to adjust the bill for water service at 35A S. 6th Street in the amount of \$23.59 due to a leak. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Fire Chief Irwin reported that the number of runs taken so far in 2017 is the same as the number of runs taken in 2016 through December 31 putting the department on track to exceed last year's runs. Irwin stated the department spent 120 man hours on the training fire on State Route 329. Irwin stated the department held a meeting to review paint samples for the new truck. A preconstruction meeting is coming up. Irwin also requested Council vote on a Resolution to dispose of the old fire trucks. Irwin stated that after looking into current scrap prices, he would recommend the old fire trucks being replaced by the AFG Grant be advertised and sold due to low scrap prices. Solicitor Haseley read the proposed Resolution to dispose of the old fire trucks. Council stated they would like for the winning bidders to take ownership of the trucks within thirty days and sign paperwork stating they understand the trucks cannot be used as emergency vehicles. Council also requested payment in the form of a cashier's check for winning bids. Councilperson Chapman made a motion to advertise the sale a 1984 Ford F700 with a minimum bid of \$1,500 and a 1983 Ford F800 diesel which is not running with a minimum bid of \$1,000. Both vehicles will be sold "as is". Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Irwin reported that Council needs to decide what is going to be done about table and chair rentals. The Firefighters Association owns the tables and chairs which are used in the hall and included in the

current hall rental agreement through the Village. Irwin also stated that Council needed to come up with a plan for checking the cleaning of the hall after rentals. Mayor McNickle stated that there was a recent incident with a hall rental wherein the kitchen was rented and had been left a mess prior to the individual renting the hall. McNickle stated the person deserved to have the kitchen portion of the hall rental fee refunded to them. Irwin stated that the kitchen sink needs repairs. Rockwell stated the cost would be shared using the building allocation and a purchase order for a plumber should be submitted. Councilperson Swart recommended that Council take turns on a monthly basis checking the hall after rentals to ensure it has been cleaned. A checklist should be generated to make sure all items have been completed.

Irwin stated the Fire Department will be selling the old SUV and the truck on loan from ODNR will be towed back. Irwin stated the Fire Department can purchase a 2007 Dodge Durango to replace the SUV for \$200 from Liberty Township. Councilperson Chapman made a motion to purchase a 2007 Dodge Durango for \$200 from Liberty Township. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Councilperson Clift reported that he met with Kal electric and should have a quotes for the next Council meeting for improvements to the park. Council discussed the height to install a control box in the park to avoid flood damage and decided on 8 feet. A new electric feed will be to be installed also.

Councilperson Henry was excused from the remainder of the meeting at 8PM.

Councilperson Clift requested that Solicitor Haseley prepare an Ordinance to vacate the alleyway near his home. Information previously provided by Solicitor Haseley shows that the property was not vacated in the past. Once an Ordinance is approved to vacate the property, it will be filed with the County Commissioners. Haseley recommended passing the Ordinance by three readings rather than an emergency. An Ordinance will be provided at the next meeting. The Village Administrator will be notified not to plow or maintain the vacated roadway.

Council discussed listing the vacant property on 8th Street for sale again. Councilperson Clift made a motion to advertise Parcel M050030007400 located at 4 S. 8th Street for a minimum bid of \$2,000. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried. Bids will be opened at the next Council meeting.

Councilperson Smathers requested an update on repairs to a collapsed sidewalk on 7th Street. Mayor McNickle stated that the Administrator is working on it.

Councilperson Smathers made a motion to enter executive session to discuss personnel discipline per Ohio Revised Code §121.22(G)(1) with all Council members and Solicitor Haseley present and Mayor McNickle to be called in when needed. Seconded by Councilperson Chapman. All Council voted "yes". Meeting adjourned for executive session at 8:11PM.

Councilperson Clift made a motion to exit executive session. Seconded by Councilperson Swart. All Council voted "yes". Meeting resumed at 9:00PM.

A written reprimand was decided as a result of executive session.

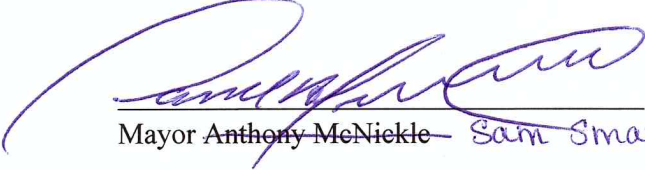
Councilperson Clift made a motion to refund the kitchen portion of the hall rent for the rental on October 14, 2017. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried.

Councilperson Smathers made a motion to suspend the rules and read by title only Ordinance 2017-29 as a first reading. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried. Ordinance 2017-29: **AN ORDINANCE TO MAKE TEMPORATY APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF JACKSONVILLE, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018.**

Councilperson Clift made a motion to suspend the rules and read by title only Resolution 2017-30 and declare an emergency. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried. Resolution 2017-30: **A RESOLUTION CERTIFYING THE PERMANENT REMOVAL OF TWO FIRE DEPARTMENT VEHICLES THAT ARE DEEMED OBSOLETE AND UNSAFE, AND DECLARING AN EMERGENCY.** Councilperson Smathers made a motion to adopt Resolution 2017-30 as read. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried.

Mayor McNickle entertained a motion to adjourn.

Councilperson Swart made a motion to adjourn. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried. Meeting adjourned at 9:15PM.


Mayor Anthony McNickle - Sam Smathers


Council Clerk Heather Rockwell