

**Village of Jacksonville Council Meeting**  
**July 18, 2017**  
**6:30 PM**

The Village of Jacksonville met in regular session with Mayor McNickle presiding and the meeting being called to order at 6:39PM. Council members present were Eric Clift, Butch Chapman, Sam Smathers, Emily Swart, DJ Henry and Mark Hunter. Also present were Solicitor John Haseley, Fiscal Officer Heather Rockwell, Fire Chief Jamie Irwin, Water Operator Kenny Shank, Water Clerk Amber Mayle and Administrator Todd Smith.

Councilperson Chapman made a motion to approve the minutes from the June 20, 2017 Council meeting as read. Seconded by Councilperson Smathers. All Council voted "yes", except Councilperson Henry who abstained due to being absent from the June 20, 2017 meeting. Motion carried.

Council discussed the issue of alcohol in the park during a mud volleyball tournament. Council decided it would be best not to be involved in the alcohol permit for the event due to liability issues. Councilperson Clift will contact the event organizer, Jerry Lackey, and recommend they obtain the permit through a local non-profit organization.

Mayor McNickle reported that water lines on Palmer Street are repaired with concrete still needed to complete the work. The gate around the Village fuel tanks has been repaired as well. McNickle thanked the Jacksonville Volunteer Fire Department for their hard work during recent storms and flooding. Mayor McNickle reported that Norfolk no longer owns the railroad tracks at Kahawn River. Councilperson Chapman requested that McNickle contact the owner of the tracks and obtain written permission to use the right of way at the park. Councilperson Smathers agreed with the request. McNickle requested an update on the status of selling the property on Eighth Street. The property has been advertised and bids are currently being accepted. The Mayor reported that sidewalks on Ninth Street are in need of repair. Solicitor Haseley will research who is responsible for repair of the sidewalks. McNickle reported that Fifth Street, Fourth Street and Palmer Street are in need of patching with cold mix. Trimble Township may help with the patching. McNickle will attend the next Trimble Township Trustees meeting to get details and will provide Council with an estimate of the Village's cost for the patching. The Village was awarded the Healthy Communities Grant through the Athens County Health Department in the amount of \$5,350 to resurface the basketball courts at the park. The tentative start date for the project is August 1.

Administrator Smith reported that the Village trucks and backhoe are going to be due for oil changes soon. Councilperson Clift asked for an estimate of the cost of the backhoe oil change. Smith stated it would be around \$1,800.

Councilperson Chapman made a motion to approve the expenditure of up to \$2,000 for backhoe maintenance. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried.

Smith also informed Council that the riding mower is in need of repairs. The Administrator will present an estimate at a later meeting for the mower repairs.

Village Solicitor Haseley stated there is no Municipal Court update at this time. Haseley researched the origin of the ODNR Playground Ground monies that appear on the Village financial statements. Haseley's contact with the State of Ohio recommends the Village spend the funds on park improvements and retain proper records on the expenditures until at least 2025. Council discussed potential park improvements. A

Parks Committee meeting was scheduled for July 27, 2017 at 4:30PM to prepare a prioritized list of improvements to use the funds. Mayor McNickle asked if the spending of the funds would affect the General Fund deficit. Fiscal Officer Rockwell stated it would not because the money is sequestered in a separate fund.

Fiscal Officer Rockwell presented the June 2017 Bank Reconciliation and June 2017 Financial Statements. Rockwell requested a motion to approve the May Financial Statements that were presented at the June meeting. Councilperson Chapman made a motion to approve the May Financial Statements. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried.

Rockwell presented the June Work Log, Resolutions to request Auditor's Certificates for the fire and current expense levies, Ordinances pertaining to mitigation rates for fire services and mobile and manufactured homes prepared by Solicitor Haseley and a Resolution for grant management services. Rockwell reported on the delinquent OPERS contributions and the amount billed by OPERS. She will forecast the feasibility of paying the invoice in full and report back to Council. Rockwell requested a special meeting to review and accept the Auditor's Certificates when received, vote on Resolutions to put levy renewals on the November ballot, discuss chip and seal pricing to be provided by Mayor McNickle and review payment options for an OPERS balance. A special Council meeting was scheduled for Thursday, July 27, 2017 at 5:30PM.

Fire Chief Irwin reported on the importance of the Fire Levy Renewal. Irwin also requested Council approve the grant management Resolution and contract. The Fire Department is currently awaiting the official award of the FEMA Grant. Irwin stated that the Firefighter's Association purchased a used SUV for \$1,600 to replace the command vehicle. The old command vehicle will be scrapped and the money will be applied to the match needed for the FEMA Grant. Assistant Chief Lowry expects to have the Homer Township contract for fire services after the August Township Trustees meeting. Irwin reported that the Columbus Fire Department and Newton Fire Department donated used air packs that are good through 2019 and 2020 to the Jacksonville VFD. These will be used to replace air packs that are expired. The donations from these departments saved the Fire Department approximately \$12,000 in expenses to upgrade the expired air packs. The new fire truck purchased with the Local Government Capital Safety Grant through the State of Ohio has been delivered and will be in service soon. Irwin stated that houses on Eighth Street and State Route 329 will be used for training exercises by the Fire Department soon. John Welch was added to the Fire Roster and will serve a probationary period pending certification. The Jacksonville Fire Department had 4 runs during the month of June. This number will be much higher in July due to the flooding. Irwin discussed liens on fire vehicles for the mortgage on the Municipal Building. Councilperson Chapman stated Council is in favor of scrapping the trucks that will be replaced if the FEMA Grant is awarded. Irwin agreed that scrapping the vehicles is the best option and the money obtained from them should be used toward the FEMA Grant match. Irwin discussed several building maintenance issues. Irwin also requested that something be done to get the gun that is in the Fire Department safe disposed. Mayor McNickle stated he would contact Athens County Sheriff Rodney Smith to see what options are available.

Water Operator Kenny Shank stated he reviewed the April Council Minutes and the EPA Security Survey and Sanitary Survey have not been completed. Council advised Shank to contact the EPA to obtain the form that needs to be completed. Water Operator Shank also requested a Water Committee meeting to update the Village's Contingency Plan. A Water Committee meeting was scheduled for July 26, 2017 at

4:45PM. Shank also stated that an additional person will need to be training to perform the water testing due to the resignation of Councilperson Tom Rodgers.

Water Clerk Amber Mayle discussed a water leak in May and June at 10370 Tyler Court, Gloucester. Mayle presented Council with several options for the adjustment. Councilperson Clift made a motion to approve an adjustment in the amount of \$76.37 on the account for water service at 10370 Tyler Court, Gloucester due to a water leak. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried.

Councilperson Henry inquired about the status of the light bar for the Village truck. Rockwell stated that the purchase order was approved. Mayor McNickle stated that a check must be mailed in advance. Rockwell stated she would need at least a pre-invoice to issue payment. Council discussed other vendors that could be used to purchase the light bar. Rockwell will contact SpeedTech to see what can be done.

Councilperson Clift asked Administrator Smith for his opinion on hiring a part time water worker. Smith stated he could use the help on water breaks, meter reading and there are still two hundred new water meters that need installed. Council discussed the pay rate, hours and requirements for the position. Solicitor Haseley was asked to draft an advertisement that could run in the newspaper for three consecutive Sundays. A deadline to submit applications was agreed upon as August 14, 2017. Councilperson Clift stated he would also post the advertisement on the Village website and Facebook page.

Councilperson Chapman provided an update and pricing for the Achievement Award plaque discussed at the previous Council meeting. A walnut plaque is \$148 and there will be no additional charge to update the plates on the plaque through All American Trophy & Sports. Chapman will be provided a purchase order to purchase the plaque.

Councilperson Smathers stated the purchase order for locks needs Council's approval. Councilperson Chapman made a motion to approve the purchase order to Athens Lock & Key for combination locks for the Municipal Building. Seconded by Councilperson Smathers. All Council voted "yes", except Councilpersons Clift and Henry who voted "no". Motion carried.

Councilperson Chapman stated that Council should consider solutions for relocating water meters so they are not inside residents' homes.

Councilperson Chapman made a motion to read Ordinance 2017-10 as a third reading. Seconded by Councilperson Hunter. All Council voted "yes" except Councilperson Swart who left early due to illness. Motion carried. Ordinance 2017-10: **AN ORDINANCE PROHIBITING THE USE OF TOBACCO PRODUCTS IN THE VILLAGE HALL, RENTAL FACILITY, FIRE DEPARTMENT AND AT ALL VILLAGE PARKS.** Councilperson Clift read Ordinance 2017-10 in full. Councilperson Clift made a motion to adopt Ordinance 2017-10 as read. Seconded by Councilperson Henry. All Council voted "yes". Motion carried.

Councilperson Chapman made a motion to suspend the rules and read by title only Resolution 2017-13 and declare an emergency. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried. Resolution 2017-13: **A RESOLUTION AUTHORIZING REQUEST FOR AUDITOR'S CERTIFICATE AND DECLARING AN EMERGENCY.** Councilperson Chapman made a motion to adopt Resolution 2017-13 as read. Seconded by Councilperson Hunter. All Council voted "yes". Motion carried.

Councilperson Chapman made a motion to suspend the rules and read by title only Resolution 2017-14 and declare an emergency. Seconded by Councilperson Clift. All Council voted “yes”. Motion carried. Resolution 2017-14: **A RESOLUTION AUTHORIZING REQUEST FOR AUDITOR’S CERTIFICATE AND DECLARING AN EMERGENCY.** Councilperson Chapman made a motion to adopt Resolution 2017-14 as read. Seconded by Councilperson Henry. All Council voted “yes”. Motion carried.

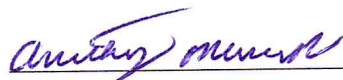
Councilperson Chapman made a motion to suspend the rules and read by title only Ordinance 2017-15 and declare an emergency. Seconded by Councilperson Smathers. All Council voted “yes”. Motion carried. Ordinance 2017-15: **AN ORDINANCE ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY SERVICES BY THE JACKSONVILLE FIRE DEPARTMENT FOR SERVICES PROVIDED/RENDERED OUTSIDE THE VILLAGE OF JACKSONVILLE AND DECLARING AN EMERGENCY.** Councilperson Chapman made a motion to adopt Ordinance 2017-15 as read. Seconded by Councilperson Henry. All Council voted “yes”. Motion carried.

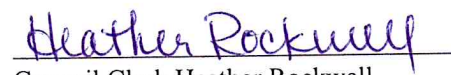
Councilperson Chapman made a motion to suspend the rules and read by title only Ordinance 2017-16 and declare an emergency. Seconded by Councilperson Smathers. All Council voted “yes”. Motion carried. Ordinance 2017-16: **ORDINANCE REGARDING MOBILE AND MANUFACTURED HOMES AND DECLARING AN EMERGENCY.** Councilperson Smathers made a motion to adopt Ordinance 2017-16 as read. Seconded by Councilperson Chapman. All Council voted “yes”. Motion carried.

Councilperson Chapman made a motion to suspend the rules and read by title only Resolution 2017-17 and declare an emergency. Seconded by Councilperson Clift. All Council voted “yes”. Motion carried. Resolution 2017-17: **A RESOLUTION APPROVING THE AGREEMENT BETWEEN THE VILLAGE OF JACKSONVILLE AND OHIO FIRST RESPONDER GRANTS, LLC FOR FEMA GRANT MANAGEMENT AND DECLARING AN EMERGENCY.** Councilperson Chapman made a motion to adopt Resolution 2017-17 as read. Seconded by Councilperson Henry. All Council voted “yes”. Motion carried.

Mayor McNickle entertained a motion to adjourn.

Councilperson Chapman made a motion to adjourn. Seconded by Councilperson Clift. All Council voted “yes”. Motion carried. Meeting adjourned at 9:11PM.

  
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Mayor Anthony McNickle

  
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Council Clerk Heather Rockwell