

Village of Jacksonville Council Meeting
February 22, 2017
6:30 PM

The Village of Jacksonville met in regular session with Mayor McNickle presiding. Council members present were Butch Chapman, Sam Smathers, Emily Swart and Tom Rodgers. Also present were Village Solicitor John Haseley, Fiscal Officer Heather Rockwell, Fire Chief Jamie Irwin, Water Operator Kenny Shank and Water Clerk Amie Dixon. Absent were Council members Eric Clift and DJ Henry.

Councilperson Smathers made a motion to excuse Councilpersons Clift and Henry. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried.

Councilperson Chapman made a motion to approve the minutes from the January 18, 2017 regular Council meeting, February 3, 2017 special Council meeting and February 9, 2017 Fire Committee meeting. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Residents of Eighth Street appeared before Council to discuss squatters in a neighboring residence. Residents of Eighth Street expressed concerns regarding drugs, garbage, property damage, fights and the safety of their children. Village Solicitor Haseley reported that he inquired about the property taxes due at the address in question. The current owner is incarcerated and owes back taxes on the property in the amount of \$4,652.05. Haseley agreed to look into the matter further to see if the property can be sent to Sheriff's sale. Mayor McNickle stated that he spoke to Mike Cooper of the Athens County Health Department and he has a meeting scheduled with Athens County Sheriff Rodney Smith on Saturday, February 25, 2017 at 10:00 AM.

Steve Andrews appeared before Council on behalf of the Eagles to present a donation of \$1,000 to purchase water meters. Councilperson Chapman made a motion to accept the donation. Seconded by Councilperson Rodgers. All Council voted "yes". Motion carried.

Mayor McNickle reported that the EPA has overcharged the Village for the number of service connections. The Mayor has requested a refund which has been granted. The refund should be \$130.00 to \$140.00. Mayor McNickle also reported that AEP was working in the area recently and damaged a Village water line. Efforts are being made by himself and Village Solicitor Haseley to seek reimbursement for parts and labor incurred as a result of the damage. Mayor McNickle is working to get a State Representative to come to Jacksonville for a meeting in March. He also stated that the issue with ATVs using TomCat Trail has been resolved. Mayor McNickle announced that the 4th Annual Community Cleanup Day is scheduled for April 8, 2017 from 8:00 AM to 12:00 PM. Cleanup Day is open to Jacksonville residents only. Tires can only be accepted from 8:00 AM to 10:00 AM. No household garbage will be accepted.

Fiscal Officer Rockwell presented Council with an update of activity in January. Included in the items were a sample of Roberts Rules of Council for consideration for passage, State required Fraud Reporting acknowledgements for all employees of the Village, Personnel Policy packets

for new employees of the Village, and a work log for January. Rockwell stated that reporting to the Bureau of Worker's Compensation was completed before the deadlines. December and January bank reconciliations and monthly reports were presented. Rockwell requested a motion at the next Council meeting to accept the monthly financial statements and bank reconciliations. Fiscal Officer Rockwell also reported that an updated forecast was sent to Local Government Services and the 2016 Annual Financial Reports were completed and uploaded to the State on 2/13/17. Rockwell requested direction on updating the appropriation codes in the UAN financial software and preparing the permanent 2017 budget. These matters will be discussed at the next Finance Committee meeting. Rockwell presented Council with an addendum to the Public Defender contract with Athens County. The contract will require Council's approval to pay the included invoice in the amount of \$850.41. Rockwell also requested approval to pay the invoice from Burr Oak Regional Water District in the amount of \$5,793.67.

Councilperson Chapman made a motion to pay the Burr Oak Regional Water District invoice in the amount of \$5,793.67. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Councilperson Chapman made a motion to execute and pay the Athens County Commissioners public defender contracts and invoice in the amount of \$850.41. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried.

Mayor McNickle requested Council approval to issue a purchase order to Buckeye State Pipe & Supply Company for \$721.68 for water meter parts. Councilperson Chapman made a motion to issue the purchase order. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried. McNickle also stated that Council should consider purchasing a cordless reciprocating saw for the Village.

Fire Chief Irwin reported that the fire department has prepared a list of surplus items to be sold. The department has received the new compressor system purchased from the Richland VFD for \$1.00. The new compressor system will need to be added to the Village insurance policy. Irwin also reported that the FEMA AFG grant has passed through the next round for consideration. Awards will be announced for the Local Government Safety Capital Grant after March 23, 2017. The Ohio Fire Equipment Grant and MARCS Radio Grant should be announced in April or May 2017. Irwin reported that the department is also preparing to apply for the HAPCAP Community Development Block Grant which opens in March 2017. Fire Chief Irwin stated the old brush truck is scheduled to be returned to the Ohio Department of Natural Resources and can be removed from the insurance at that time. An Easter Breakfast at the fire house is scheduled for April 15, 2017. The fire department non-profit known as "Jacksonville Fire & Rescue" has legally changed its name to "Jacksonville Fireman's Association" to avoid confusion. Irwin also reported that the new county-wide radio system will begin operating on March 13, 2017 at 8:00 AM. Programming is provided for free by Athens County. Irwin stated the projector in the hall is available for all Village offices. Lastly, Irwin announced that the vending machine outside the fire department is for sale and they are looking into getting a new one.

Councilperson Chapman made a motion to approve the sale of surplus fire department items in accordance with Ohio Revised Code. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried.

Water Operator Kenny Shank reported that the lead and copper mapping required by the EPA is ongoing. 37-38% of the system remains unreported at this time. Shank spoke to Janet Barth of the Southeast region for the EPA for answers regarding the mapping which is due by March 9, 2017. Water Operator Shank anticipates the report will be filed by March 2, 2017. He will also send a copy to the Athens County Health Department and Job & Family Services.

Council President Smathers reported that the Finance Committee met on February 22, 2017 at 5:30 PM. The Committee recommends passage of the proposed Hall Rental fees and rules. The Committee also recommends Council adopt Proposed Breakdown #4 for the allocation of expenses for the Municipal Building. These items were previously reviewed by the Fire Committee and forwarded to the Finance Committee for further review.

Councilperson Chapman made a motion to accept the proposed hall rental fees and rules and draw up an official rental agreement. Seconded by Councilperson Swart. All Council voted "yes" except Councilperson Rodgers who voted "no". Motion carried.

Councilperson Chapman made a motion to adopt Proposed Breakdown #4 for the building allocation and all other building expenses to be retroactive back to January 1, 2017. Seconded by Councilperson Swart. All Council voted "yes".

Councilperson Swart reported on the Fire Committee meeting that was held on February 9, 2017 at 5:00 PM. The Committee reviewed a proposal setting forth guidelines for the rental of the hall including rates and rules. The Committee recommended several changes to the proposal. The proposal including changes will be forwarded to the Finance Committee for review. If the Finance Committee approves, the proposal will be forwarded the Village Solicitor to draw up a Resolution and official rental agreement. The Fire Committee also reviewed eight options for allocating expenses related to the Municipal Building/Fire Department. The Committee agreed that Proposed Breakdown #4 was the best compromise for all departments. This matter was also forwarded to the Finance Committee for further review. Fire Chief Irwin provided updates for upcoming grants. Irwin also reported on the air compressor being purchased from Richland VFD for \$1.00, surplus items to be sold by the fire department, the legal name change for the non-profit organization and service provided to Homer Township.

Councilperson Swart reported that the Economic Development Committee meeting will need to be rescheduled due to cancellation of the previously scheduled meeting as a result of a water leak.

Councilperson Chapman stated that the \$190.94 remaining in the Water Fountain Project fund has been approved to be used for additional items needed in the park. Fiscal Officer Rockwell will include this in the permanent appropriations.

Mayor McNickle reported that he is working with Village Solicitor Haseley to force the removal of junk vehicles abandoned on a lot owned by the Village. Solicitor Haseley will prepare legal notice to be served on the owner of the vehicles by the Sheriff's department. Mayor McNickle reminded Council of the Ordinance pertaining to the condition of mobile homes in the Village. Councilperson Chapman stated he believes the Ordinance specifies a time frame for residents to comply.

Councilperson Chapman made a motion to proceed with serving legal notice on the owner of the junk vehicles on the Village lot. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.


Councilperson Chapman made a motion to suspend the rules and read Resolution 2017-01 and declare an emergency. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried. Village Solicitor Haseley read Resolution 2017-01: **A RESOLUTION APPROVING THE PROPOSED HALL AND KITCHEN RENTAL FEES AS RECOMMENDED BY THE FINANCE COMMITTEE ON FEBRUARY 22, 2017.** Councilperson Chapman made a motion to adopt Resolution 2017-01 as read. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried.

Councilperson Chapman made a motion to suspend the rules and read by title only Resolution 2017-02 and declare an emergency. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried. Resolution 2017-02: **A RESOLUTION DIRECTING THE FISCAL OFFICER TO ALLOCATE BUILDING EXPENSES IN ACCORDANCE WITH ATTACHED PROPOSED BREAKDOWN #4 DISREGARDING UTILITY & RESTROOMS.** Councilperson Chapman made a motion to adopt Resolution 2017-02 as read. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Mayor McNickle entertained a motion to adjourn.

Councilperson Swart made a motion to adjourn. Seconded by Councilperson Rodgers. All Council voted "yes". Motion carried.

Meeting adjourned at 8:30 PM.



Mayor Anthony McNickle



Council Clerk Heather Rockwell