

Village of Jacksonville Council Meeting

April 18, 2017

6:30 PM

The Village of Jacksonville met in regular session with Mayor McNickle presiding. Council members present were Eric Clift, Butch Chapman, Sam Smathers, Emily Swart and DJ Henry. Also present were Solicitor John Haseley, Fiscal Officer Heather Rockwell, Assistant Fire Chief Brad Lowry, and Water Operator Kenny Shank. Absent was Council member Tom Rodgers.

Councilperson Clift made a motion to excuse Councilperson Rodgers from the April 18, 2017 meeting. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried.

Councilperson Smathers made a motion to approve the minutes from the March 21, 2017 Council meeting. Seconded by Councilperson Chapman. All Council voted "yes". Motion carried.

Frances Sayre of the Jacksonville United Methodist Church appeared before Council. Ms. Sayre was informed that Council now requires visitors to be placed on the agenda, but was permitted to speak due to the requirement being a recent change. Ms. Sayre inquired as to why the churches in town are now being charged for water usage. Mayor McNickle stated that the change was mandated by the USDA which funded the water system. Ms. Sayre asked how the USDA could change the conditions of the loan. Fiscal Officer Rockwell explained that USDA can make changes to the loan agreement when laws change.

Mayor McNickle reported that he is working on the CDBG grant for the water system. The project will likely begin in May or June of 2018. McNickle also stated that two easements will be needed for boring under roadways. The Mayor reported that the Village may be able to obtain a Healthy Communities Grant to resurface the basketball court. A stipulation of the grant is that a sign must be placed in the park indicating it is a tobacco free zone. McNickle asked about the status of the purchase of one hundred water meters that was discussed late in 2016. The Village will still need to replace an additional fifty-three meters at a future date. Council indicated that the Water Committee had already approved the purchase. Rockwell stated she would prepare supplemental appropriations to purchase the water meters and bring to the next Council meeting. McNickle indicated that the one hundred water meters will cost approximately \$5,000. The Village received \$6,000 that can be used to purchase meters. Council agreed to use the full \$6,000 to purchase as many meters as possible.

Fiscal Officer Rockwell reminded Council of the mandatory Sunshine Law training on Friday, April 21 in New Lexington. Members that cannot attend agreed to take online training to fulfill the requirement. Rockwell presented a renewal for CompManagement for Worker's Compensation third party administrator services. Rockwell requested permission to obtain additional quotes for the services. Council agreed that additional quotes should be requested and reviewed. Rockwell presented a supplemental appropriations ordinance to make adjustments to the budget due to changes in appropriation codes being utilized. Rockwell stated that she has started the process of reallocating revenue and expenses using the new building allocation formula adopted by Council. A motion was requested to approve the January financial statements and bank reconciliation presented at the March 21 Council meeting. February and March financial statements and bank reconciliations were presented to Council. A motion will be requested at the May meeting to approve the February and March reports.

Assistant Fire Chief Lowry reported that the Fire Department had responded to nine water rescues, two motor vehicle accidents, a brush fire and a structure fire during the month of March. Lowry requested the Village develop a Cost Recovery Plan for billing for materials used on scenes. Lowry provided Solicitor Haseley with a newspaper article referring to Nelsonville adopting a similar policy. Haseley located the ordinance passed by Nelsonville. Haseley stated he would research the issue and report at the May Council meeting. Lowry stated that the Fire Department was awarded a \$135,000 grant through the Ohio Department of Commerce to purchase a used fire truck and Jaws of Life. Rockwell asked for details to prepare an Amended Certificate of Estimated Resources and supplemental appropriations ordinance for the May Council meeting. Lowry stated the Fire Department may be awarded a grant through FEMA. If the grant is awarded the department may need \$21,000 in matching funds. Lowry stated they would have more information as early as April 21, 2017.

Water Operator Kenny Shank stated he met with Ryan Springer of USDA Rural Development. Shank stated he needs a copy of the most recent letter regarding the EPA Security Survey and Sanitary Survey to provide to USDA. Shank stated he reviewed the ordinance making changes to the water. He stated the ordinance looked fine to him. Mayor McNickle and Shank discussed the water loss for the Village which is currently around 28%. This number will be reduced with the purchase and install of the new water meters. Shank reported that a lead and copper test will not need to be performed this year.

Councilperson Clift stated he needs a form for liability waiver for people to reserve the shelter house. Councilperson Smathers stated he would email Clift a copy of the most recent waiver. Rockwell stated she would email Clift the sample she has.

Councilperson Chapman inquired as to the status of the old police cruiser. Mayor McNickle and Solicitor Haseley agreed to work on having the vehicle towed from Village property. A certified letter will be sent to the current owner of the cruiser allowing thirty days for removal before the vehicle is impounded. Rockwell stated she could then remove the insurance currently carried by the Village on the cruiser.

Chapman stated that residents are not happy with the work done to the culvert on Seventh Street. Chapman stated the culvert is not large enough to keep up with the water flow. McNickle stated he would look at the issue again. Council and Assistant Fire Chief Lowry discussed possible solutions to the problem including renting or hiring a vac truck to clean out the drains, installing a silt fence, installing stone and re-digging the ditch.

Councilperson Chapman inquired about the progress of installing the hydrant in the fire bay that was previously approved. Lowry stated the department would have to inventory parts available and see if additional parts will be needed to complete the installation.

Councilperson Swart inquired about the laws pertaining to abandoned vehicles with expired license plates. The issue is covered by Ohio Revised Code. McNickle and Haseley will contact the Athens County Sheriff to have the vehicles impounded if possible. The Sheriff's Office can place a sticker on the vehicle and then tow it after four hours have passed.

Councilperson Swart stated that the rule regarding visitors of Council being placed on the agenda should be posted at the five locations the Village uses to post ordinances and resolutions. Swart requested this be a flyer specifically pertaining to the visitor rules to make sure residents are informed of the change.

Councilperson Swart requested Council make the Municipal Building a tobacco free zone since it is already stated in the Hall Rent Agreement. Solicitor Haseley stated he would draft legislation for discussion and Council should vote as non-emergency. Council agreed and Solicitor Haseley will bring draft legislation to the next meeting.

Solicitor Haseley reported that 64 Palmer Street currently has a \$60,615.66 Medicaid lien against the property as well as \$3,500 owed in delinquent taxes. Haseley stated that the lien won't be released and foreclosure is currently in the works. Haseley will attempt to expedite the process through the Board of Revision. Haseley is also working on selling the Village owned property on Eighth Street. Council discussed issues with high grass complaints on vacant or abandoned properties in the Village. An ordinance has already been passed regarding the issues.

Councilperson Chapman made a motion to approve the January 2017 financial statements and bank reconciliation. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

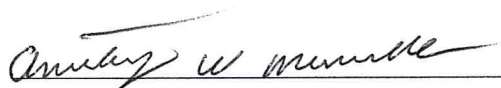
Councilperson Henry requested to be excused from the remainder of the meeting. Henry was excused and departed from the remainder of the session.

Councilperson Chapman made a motion to suspend the rules and read by title only Ordinance 2017-06 and declare an emergency. Seconded by Councilperson Smathers. All Council voted "yes". Motion carried. Ordinance No. 2017-06: **AN ORDINANCE SETTING FORTH REGULATIONS FOR NEW WATER SERVICE CONNECTIONS AND METHOD OF DELIVERY FOR ANNUAL CONSUMER CONFIDENCE REPORTS AND DECLARING AN EMERGENCY.** Councilperson Chapman made a motion to adopt Ordinance 2017-06 as read. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Councilperson Chapman made a motion to suspend the rules and read by title only Ordinance 2017-07 and declare an emergency. Seconded by Councilperson Swart. All Council voted "yes". Motion carried. Ordinance No. 2017-07: **AN ORDINANCE AMENDING THE APPROPRIATION ORDINANCE 2017-03 TO PROVIDE ADDITIONAL AND REALLOCATED FUNDING TO THE GENERAL, STREET, STATE HIGHWAY, FIRE, AND WATER OPERATING FUNDS WITHIN THE VILLAGE OF JACKSONVILLE AND DECLARING AN EMERGENCY TO MAINTAIN NORMAL OPERATIONS OF THE VILLAGE.** Councilperson Chapman made a motion to adopt Ordinance 2017-07 as read. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.

Mayor McNickle entertained a motion to adjourn.

Councilperson Chapman made a motion to adjourn. Seconded by Councilperson Swart. All Council voted "yes". Motion carried.



Mayor Anthony McNickle



Council Clerk Heather Rockwell