

**Village of Jacksonville  
Council Meeting  
September 20, 2016  
6:30 pm**

David Henry was sworn in by Doug Davis before the meeting was called to order.

**Council met in regular session with Anthony McNickle, Mayor presiding with councilmen**

Sam Smathers	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes

Fiscal Officer Amie Dixon, Amber Mayle, Water Operator Kenny Shank

Motion was made by Eric Clift to excuse Butch Chapman, seconded by Tommy Rodgers. All ayes

Eric Clift	Yes
Sam Smathers	Yes
Dj Henry	Yes
Tommy Rodgers	Yes

One application was received for the vacant Council seat.

Eric Clift made a motion to appoint Emily Swart to the vacant Council seat, seconded by Sam Smathers.

Tommy Rodgers	Yes
Sam Smathers	Yes
Dj Henry	Yes
Eric Clift	Yes

Swearing in of Emily Swart by Doug Davis.

**Guest:** Donna Mingus, Melinda Keffer, Robert Sayre, Sharon Jago, Hunter Shonborn, Shirley Congrove, Gary Simons, Paula McNickle, Connie Zimmerman, Sara Everett, Thomas Zimmerman

**Council read July 19<sup>th</sup> and August 16<sup>th</sup> meeting minutes, August 18<sup>th</sup> Fire Committee meeting notes, August 20<sup>th</sup> Finance Committee meeting notes, August 20<sup>th</sup> meeting minutes, August 25<sup>th</sup> Water Committee meeting notes, August 29<sup>th</sup> Special Council Meeting minutes, Sept 8<sup>th</sup> Special meeting minutes and Sept 8<sup>th</sup> Special meeting minutes before the meeting started.**

Sam Smathers made a motion to accept meeting minutes with no changes seconded by Tommy Rodgers. All Ayes

Sam Smathers	Yes
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Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Abstain
Emily Swart	Abstain

### **Council review August 2016 Financial Statements.**

Motion made by Tommy Rodgers to accept the financial statement for August 2016 seconded by Eric Clift. All Ayes

Sam Smathers	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes
Emily Swart	Yes

### **Council reviewed the current Delinquent Water Report**

Motion made by Tommy Rodgers to accept the current delinquent water report seconded by Sam Smathers. All Ayes

Sam Smathers	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes
Emily Swart	Yes

### **Guests**

- Mike Bycofski would like an adjustment on his water bill due to a leak.
- Dave McElfresh is requesting a new water meter. Customer says his water bill is high.

### **Mayors Report: Anthony McNickle**

- The LMI is done and has been sent to the Commissioner's office.
- Mayor and Councilman Tommy Rodgers has been working on a grant for street paving or sidewalks.
- Mayor is working on the CBG grant – Community Block Grant
- Mayor is working on cleaning up the out houses behind the grove
- Mayor and Council discussed placing posts on Tomcat Trail to prevent ATVs.
- Mayor will be working on painting the doors of the Fire House.
- Mayor and Council discussed date and times for Trick or Treat. Jacksonville will check with Trimble and Glouster to see when Trick or Treat will be held in those villages.

### **Ordinance**

- Final reading of the ordinance regarding mobile and manufactured homes.
- Final reading of the Resolution Accepting Amounts and Rates.

Motion was made by Eric Clift to pass Ordinance 09202016A regarding mobile and manufactured homes seconded by Sam Smathers. All Ayes

Sam Smathers	Yes
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Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes
Emily Swart	Yes

A motion was made by Sam Smathers to pass Ordinance 09202016B Resolution Accepting Amounts and Rates, seconded by Eric Clift. All Ayes

Sam Smathers	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes
Emily Swart	Yes

### **Purchase Orders (over \$500.00)**

- Community Bank in the amount of \$10,445.80 for the building payment for the remainder of the year.
- Buckeye Pipe \$788.95. Recommendation from the Water Committee for supplies.

Motion was made by Eric Clift to approve the purchase order for the Community Bank in the amount of \$10,445.80 for the building payment for the remainder of the year, seconded by Sam Smathers. All ayes

Sam Smathers	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes
Emily Swart	Yes

Motion was made by Sam Smathers to approve the purchase order for Buckeye Pipe in the amount of \$788.95 for supplies, seconded by Tommy Rodgers. All ayes

Sam Smathers	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes
Emily Swart	Yes

### **Water Department**

- Burr Oak Water sent a letter requesting a vote to reappoint Roger McCauley the Satellite representative for Athens County. Council would like more information before they vote.
- Customer recommended sending postcards to each customer stating rate increase information and new telephone number be listed on the bills. Guests recommended making labels to put on next month's bills.
- Teresa Rainey is requesting a water adjustment due to a water leak.

Motion was made by Eric Clift to approve a water adjustment for Teresa Rainey up to \$40.00 due to a water leak, seconded by Sam Smathers. All ayes

Sam Smathers	Yes
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Eric Clift                    Yes  
Tommy Rodgers            Yes  
Dj Henry                    Yes  
Emily Swart                Yes

- Water Clerk is requesting an adjustment for Rob Erdy account # 1-1121-04 in the amount of \$47.42. The account was closed in 2014 and a new customer was created (1-1121-05). Account #1-1121-04 should have been paid in full before account 1-1121-05 was created. Therefore the Water Clerk would like this to be adjusted for timely issue and clerk error.

Motion was made by Eric Clift to approve water adjustment to account # 1-1121-04 in the amount of \$47.42, seconded by Sam Smathers. All Ayes

Sam Smathers                Yes  
Eric Clift                    Yes  
Tommy Rodgers            Yes  
Dj Henry                    Yes  
Emily Swart                Yes

- Water Clerk is requesting an adjustment for Vickie Williams in the amount of \$10.00. Customer called TTWWTDD for bill amount before bill was due. Clerk didn't return her call before the 16<sup>th</sup>. Therefore customer was charged \$5.00 late charge & \$5.00 shut off notice.

Eric Clift made a motion to approve an adjustment for Vickie Williams in the amount of \$10.00, seconded by Sam Smathers. All ayes

Sam Smathers                Yes  
Eric Clift                    Yes  
Tommy Rodgers            Yes  
Dj Henry                    Yes  
Emily Swart                Yes

- It was the recommendation of the Water Committee to allow Shirley Carr-Congrove three months to pay her large bill due to a major leak

Tommy Rodgers made a motion to allow 3 months for Shirley Carr-Congrove to pay her large water bill, seconded by Sam Smathers. All ayes

Sam Smathers                Yes  
Eric Clift                    Yes  
Tommy Rodgers            Yes  
Dj Henry                    Yes  
Emily Swart                Yes

#### **Fiscal Officer**

- Council discussed keeping Amber Mayle on throughout January 2017 to assist new Fiscal Officer.

Eric Clift made a motion to approve Amber Mayle work up to 15 hours per week as needed at Amie Dixon's discretion through January 2017, seconded by Sam Smathers. All ayes

Sam Smathers	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes
Emily Swart	Yes

### **Good to the order**

- Tommy Rodgers discussed making a 4 way stop by Corner Pizza.
- Tommy Rodgers discussed purchasing a pole saw for the Village Administrator Todd Smith.
- Village Solicitor will be resigning. Solicitor recommends John Hensley. Sam Smathers will set up a meeting for Council and John Hensley.
- Mayor, Council and Water Operator discussed recommendations for getting water pressure to Bob Garbo, on the hill. Mayor will talk to Kent at Burr Oak about a line pump.
- Bob Sayre clarified that Rob McCauley has been the County Representative for several years and suggested the Village should contact the County Engineer concerning stop signs.

### **Fire Department-Assistant Chief Brad Lowry-via phone**

- Brad would like approval to spend \$2000.00 on a grant writer. If they get the approval, the grant writer could start as early as October 8<sup>th</sup>. The grant (Assistance to Firefighters Grant) would be used for a new fire truck. This grant writer has also agreed to write the grant (Ohio Fire Responders Grant) for turn out gear for free.

Eric Clift made a motion to allow spending up to \$2000.00 for grant writer give that funds are allocated and available, seconded by Sam Smathers. All ayes

Sam Smathers	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes
Emily Swart	Yes

- Brad has been in contact with Representative Debbie Phillips concerning help with making the building payment.

Motion was made by Eric Clift to pay certain bills to the extent that funds are available seconded by Tommy Rodgers. All Ayes

Sam Smathers	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes
Emily Swart	Yes

Motion made to adjourn council meeting at 8:03pm by Emily Swart seconded by Tommy Rodgers. All Ayes

Sam Smathers	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Dj Henry	Yes
Emily Swart	Yes