

**Village of Jacksonville  
Council Meeting  
April 19, 2016**

**Council met in regular session with Anthony McNickle, Mayor presiding with councilmen:**

Sam Smathers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Tommy Rodgers	Yes
Chris Sabo	Yes
Dave Moleski	Yes

Todd Smith, Village Administrator

Amber Mayle, Fiscal Officer

Joe Nemec, Solicitor

**Guest:** Byron Guinther, Gary Simons, Alan Exline

**Council read March 15<sup>th</sup> Meeting minutes, April 6<sup>th</sup> Water Committee notes, April 7<sup>th</sup> Finance Committee notes and April 14<sup>th</sup> Special Meeting minutes before the meeting started.**

Butch Chapman made a motion to accept meeting minutes with no changes.

2<sup>nd</sup> by: Eric Clift

All Ayes

Sam Smathers	Yes
Tommy Rodgers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Chris Sabo	Yes
Dave Moleski	Yes

**Council reviewed March 2016 Financial Reports**

Motion made to accept the Financial Reports for March 2016 by Chris Sabo

2<sup>nd</sup> by: Dave Moleski

All Ayes

Tommy Rodgers	Yes
Sam Smathers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Chris Sabo	Yes
Dave Moleski	Yes

Council reviewed the current Delinquent Water Report

Motion made by Dave Moleski to accept the current Delinquent Water Report

2<sup>nd</sup> by: Butch Chapman

All Ayes

Sam Smathers	Yes
Tommy Rodgers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Chris Sabo	Yes
Dave Moleski	Yes

- The Mayor's Court bank account was charged a fee of \$9.98 on March 31/2016. The Fiscal Officer contacted Stephanie at the Community Bank in Glouster. Stephanie explained, the fees apply to our account when it is considered dormant. A dormant account is an account with no activity for three months. The Fiscal Officer would like Council to discuss a schedule of deposits made on a monthly basis for the Mayor's Court account to avoid future fees. Fiscal Officer will contact Community Bank to see what is considered to be activity.
- Council and Solicitor further discussed leaving the bank account open for any cases that would be filed in the Village. Solicitor review a case that was recently received concerning dog biting. Solicitor stated that there is currently a case against a Jacksonville resident, for failure to control his dog.

**Mayors Court Financial Statement for March 2016. Total of \$40.02**

Motion made by Chris Sabo to accept the financial statement for March 2016.

2<sup>nd</sup> by: Tommy Rodgers

All Ayes

Tommy Rodgers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Sam Smathers	Yes
Chris Sabo	Yes
Dave Moleski	Yes

**Guest**

- Gary Simons was concerned about the noise and the riding of ATVs in the Village. There have been concerns with riders by the railroad tracks. Mayor McNickle will contact Norfolk Railroad to see if they will give Council authority to enforce no trespassing on the section of the railroad where the riders have been riding. Councilman Clift will further research the Ordinance pertaining to ATV riding in the Village before May's Council meeting.

**Village Administrator Report**

- The hydraulics on the mower are leaking. Todd would like a mechanic to look at it. He is unsure what is causing the leak. Council agreed to have the mower repaired and serviced.
- The battery for the Tractor will not charge. Council agreed to replace the battery.

Motion to approve up \$300 to repair and service the mower made by Eric Clift

2<sup>nd</sup> by: Dave Moleski

All Ayes

Tommy Rodgers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Dave Moleski	Yes
Chris Sabo	Yes
Sam Smathers	Yes

Motion made to allow spending up to \$125 for a new battery for the tractor by Chris Sabo

2<sup>nd</sup> by: Eric Clift

All Ayes

Chris Sabo	Yes
Tommy Rodgers	Yes
Dave Moleski	Yes
Butch Chapman	Yes
Sam Smathers	Yes
Eric Clift	Yes

### **Water Department**

- Council discussed and approved adjustment made to Barbara Auflick's account due to a major water leak. The adjustment will be made giving Customer usage over minimum at the Village's cost of .0042. Therefore the adjustment made to the account will be in the amount of \$179.73. (See attached)
- Cliffords would like an adjustment on their April water bill. Water Clerk estimated the bill at 2960 gallons for April. Reading was estimated due to meter under excessive water. Clifford state that no one has lived there since February 5<sup>th</sup>. Therefore there should not be any usage for the March 15-April 15 readings. Clifford would like an adjustment for anything over minimum.
- MaryAnn Dupler would like to abandon the water meter on her property at 97 E Palmer Street. She was made aware that there would be a \$1500 fee if she requested a new meter in the future.

Motion made to approve the water adjustment to Barbara Auflick's account (1-0141-03) in the amount of \$179.73 by Butch Chapman

2<sup>nd</sup> by: Eric Clift

All Ayes

Chris Sabo	Yes
Tommy Rodgers	Yes
Dave Moleski	Yes
Butch Chapman	Yes
Sam Smathers	Yes
Eric Clift	Yes

Motion made by Butch Chapman to approve the water adjustment to Mike Clifford's account (1-1271-01) in the amount of \$16.30

2<sup>nd</sup> by: Dave Moleski

All Ayes

Chris Sabo	Yes
Tommy Rodgers	Yes
Dave Moleski	Yes
Butch Chapman	Yes
Sam Smathers	Yes
Eric Clift	Yes

Motion made by Butch Chapman to approve the abandonment of the water meter on the property of MaryAnn Dupler at 97 East Palmer Street (1-0114-01) given that the bill is paid in full and the \$50 abandonment fee is paid

2<sup>nd</sup> by: Dave Moleski

All Ayes

Chris Sabo	Yes
Tommy Rodgers	Yes
Dave Moleski	Yes
Sam Smathers	Yes
Butch Chapman	Yes
Eric Clift	Yes

**Fiscal Officer: Amber Mayle**

- PEP Coverage will expire on May 24 2016. All information was emailed to John Miller with Mathews Insurance on April 14 2016. As of April 19, 2016 John has submitted the renewal application to the company and should have the quote within a week.
- A special thanks to Councilman Eric Clift and Tammi Goeglein. Councilman Clift suggested contacting the County Treasurer to request sending paper checks to the Village to avoid the \$19.98 fees charged with each wire transfer. The Fiscal Officer reached out to Tammi Geoglien at the County Auditor's office. Tammi worked on setting the Village up to receive paper checks in place of the wire transfers. She spoke to the Treasurer's office concerning the fees. The County Treasurer's office agreed to start sending paper checks to avoid the fees. This will save the Village money each month.
- The Fiscal Officer received a reminder from the County Auditor's Office concerning the Financial Report for 2015. The Fiscal Officer contacted Tammi Goeglein at the County Auditor's Office to see which reports were requested. Tammi explained the reports are the same reports submitted to the State Auditor's Office at year end. The Fiscal Officer then contacted Matt Lauvray with the State Auditor's Office. Matt suggested sending the County the Regulatory Statements for 2015. The Village files OCBOA with the State Auditor at year end, but the reports requested by the County Auditor are within the Regulatory Statements. Matt worked with the Fiscal Officer at year end to prepare all financial reports. They were unaware that Athens County would request the statements, therefore, that is the reasoning which the reports were not submitted to the County by March 31, 2016.
- Fiscal Officer received funds from Village Administrator from recycled cans. Mayor and Council discussed previous approval of funds received from recycling be applied to the Street Fund.

**Full Council Purchase Orders (Over \$500 must be approved by full Council)**

- US Treasury \$1868.23 for 1<sup>st</sup> Quarter Payroll taxes

Motion made to approve purchase order for the 1<sup>st</sup> Quarter Payroll tax in the amount of \$1868.23 to the US Treasury by Butch Chapman

2<sup>nd</sup> by: Tommy Rodgers

All Ayes

Tommy Rodgers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Sam Smathers	Yes
Chris Sabo	Yes
Dave Moleski	Yes

**Mayors Report: Anthony McNickle**

- Mayor McNickle thanked everyone for a great turn out for the Village Cleanup Day despite the cold weather and snow.
- The town got 25 tons of coal mix. Councilman Chapman suggested repairing 4<sup>th</sup> & Palmer. Mayor McNickle is working on other plans to possibly seal and blacktop of 4<sup>th</sup> & Palmer. The Mayor would like to use the coal mix to address 11<sup>th</sup> Street. If the coal mix works well for repairs to 11<sup>th</sup> Street, the Mayor will work on getting more coal mix for some of the alleys in town.
- The Mayor and Fiscal Officer met with the County Treasurer Bill Bias on April 12th to discuss grants to finance the replacement of old water meters.
- The Mayor received a quote from a contractor recommended by Burr Oak Regional Water District to repair the fire hydrant on State Route 13 that is currently roped off. Todd Smith started digging to replace the hydrant and valve and ran into problems. The gas lines and sewer lines and storm sewer drain are all within 5 feet of the hydrant. There are also two water valves on the line to the hydrant that supply water to two residences, meaning if the water is shut off to the hydrant, it is also shut off to the two residences. Burr Oak examined the situation and does not want to do the job because the amount of water and sand will make the job extremely difficult. Burr Oak recommended Perry Reclaiming Inc. They have a Vac, which will better assist with the job and the excessive amount of sand. (See attached) Mayor received a quote from the contractor to make all repairs to the hydrant and valve as well as placing valves on the two lines that supply water to customers, past the hydrant so the water can be shut off to the hydrant without shutting off water supply to the two customers. The hydrant was losing an estimated 1 gallon of water per 7 minutes prior to the digging. The hydrant is now losing an estimated 2 gallons of water per 7 minutes.
- Mayor and Council also discussed repairs to the hydrant by the school. The Village Administrator has plans to make those repairs as soon as the ground dries up and the summer workers, supplied by job and family services, are here to help. The hydrant by the school is the final hydrant to be replaced in town.

Motion made by Eric Clift to approve funds up to \$3,600 to Perry Reclaiming Inc. for repairs to the fire hydrant on State Route 13 given that the Village Administrator Todd Smith inspects the repairs.

2<sup>nd</sup> by: Butch Chapman

All Ayes

Chris Sabo	Yes
Tommy Rodgers	Yes
Dave Moleski	Yes
Butch Chapman	Yes
Sam Smathers	Yes
Eric Clift	Yes

**Fire Department: Brad Lowry Asst. Chief**

- On 10:30pm on April 18, 2016, Fire Chief Todd Wisor resigned from office. Mayor requested to short term assign Brad Lowry to interim Fire Chief. Todd was more than willing to assist Assistant Chief Lowry with passwords and email accounts to help transition the office of the Fire Department. Council, Mayor and Solicitor discussed procedures for appointing a Fire Chief and drawing up a contract for a Fire Chief.
- Assistant Chief would like Fiscal Officer to contact Homer Twp. concerning a fire contract between Homer Twp. and Jacksonville.

- Assistant Chief spoke of the wonderful job that Todd Wisor did as Fire Chief and the great job he did at placing officers. Assistant Chief further spoke of the great and talented people they have as Volunteers on the Fire Department. Council spoke of all the good things said about the Jacksonville Volunteer Fire Department and all the good things they're involved in. The Village Administrator stated that the Fire Department has assisted him with jobs on numerous occasions.
- The Village received a check in the amount of \$300 for the Fire Department as Grant Donations from Firefighters Charitable Foundation Inc. The Fire Department would like to allocate that money to the Fire Fund for Uniforms and Clothing, allowing them to purchase new safety gear. Assistant Fire Chief and Fiscal Officer further discussed \$3,400 received from the Village of Trimble for fire contracts and certifying those funds to the fire fund. Assistant Chief would also like to certify the \$3,400 for the Fire Fund.
- The Fire Department inspected the white 2005 Ford Expedition police cruiser. The brake lines and transmission lines are rotted. Assistant Chief would like to place it out for bid.

Motion to appoint Brad Lowry as Interim Fire Chief for an unspecified amount of time made by Eric Clift  
2<sup>nd</sup> by: Butch Chapman

All Ayes

Chris Sabo	Yes
Tommy Rodgers	Yes
Dave Moleski	Yes
Sam Smathers	Yes
Butch Chapman	Yes
Eric Clift	Yes

Motion made by Butch Chapman to approve a \$3,700.00 increase of Certified Estimated Resources to the Fire Fund

2<sup>nd</sup> by: Sam Smathers

All Ayes

Tommy Rodgers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Sam Smathers	Yes
Chris Sabo	Yes
Dave Moleski	Yes

Eric Clift made a motion to suspend the rules to pass Ordinance 04192016A amending appropriations as an emergency

2<sup>nd</sup> by: Butch Chapman

All Ayes

Tommy Rodgers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Sam Smathers	Yes
Chris Sabo	Yes
Dave Moleski	Yes

Eric Clift made a motion to pass Ordinance 04192016A amending appropriations and declaring an emergency

2<sup>nd</sup> by: Butch Chapman

All Ayes

Tommy Rodgers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Sam Smathers	Yes
Chris Sabo	Yes
Dave Moleski	Yes

Motion made by Chris Sabo to remove all valuable equipment from the 2005 white Ford Expedition police cruiser and place it out for bid with a minimum bid of \$1,500 with the right to accept or reject any and all bids until the May 17<sup>th</sup> Council Meeting

2<sup>nd</sup> by: Dave Moleski

All Ayes

Chris Sabo	Yes
Tommy Rodgers	Yes
Dave Moleski	Yes
Butch Chapman	Yes
Sam Smathers	Yes
Eric Clift	Yes

#### **Good to the Order**

- Councilman Moleski spoke to Franklin Mingus about the drain in the alley between 2<sup>nd</sup> & 3<sup>rd</sup> Street. Mingus is considering building a garage behind his house and would access the garage from the alley. Moleski asked Village Solicitor who would take responsibility since the alley has been abandoned. Village Solicitor suggested it would be up to the property owners because they received ownership of half of the alley, which joins their property.

Councilman Dave Moleski left the meeting due to work scheduling.

- Julie Sheridan contacted the Village to check regulations on setting a 2013 double wide trailer on her property on Second Street. Councilman Chapman shared with Sheridan that the Village's Ordinance concerning mobile homes states that a home older than 10 years must be inspected before it can be placed on a property inside the Village. Solicitor will work on updating the ordinance stating the older than 10 years inspection and that the home owner has 90 days to complete the underpinning on the home. The water department and sewer plant representatives met at the property to locate lines and discuss placing a water meter on the property. Todd Smith explained the installation of the meter should not be a problem.
- The Mayor and Council discussed new water meters for customers. The Mayor is working with the Athens County Treasure Bill Bias, the Athens County Auditor Jill Thompson and Zach Saunders from the County Prosecutor's office on applying for grants to purchase new water meters.

- The Water Committee met prior to the Council meeting to discuss new water meters and a new meter reading system. The Water Committee recommended raising the water rates to \$3.00 across the board to allow funding for water improvements. If the rates are increased, billing will be as follows:

0-2,000 gallons	In town	\$31.00
	Out of town	\$36.00
Over 2,000 gallons	In town	\$10.70 per 1,000 gallons
	Out of town	\$11.25 per 1,000 gallons

The Mayor suggested putting a cap on the rate increases. Guest, Gary Simons, doesn't agree with the rate increases. He is especially concerned with increases, because his home is now in the flood plain after the new evaluations. His home will now be difficult to sell. Councilman Chapman explained to Mr. Simons the reasons Council is considering the rate increase and the improvements that would be possible. The Village is now purchasing roughly 17,000,000 gallons from Burr Oak each year and selling 12,000,000 gallons, showing a 5,000,000 gallon water loss. Council would like to take time to have residents' address them with questions and concerns before raising rates. Therefore, Council would like to make it clear to residents that they will be discussing the increases at the next meeting and encourage them to attend.

- Council and Mayor have noticed more accurate readings on the new meters that have been installed.
- The Water Department asked Council if the water meters they have now should be installed or wait until Council further researches the AMI system. Council and Mayor recommended installing the meters we have for now.
- Mayor and Council discussed the PSI pumps that were purchased for the three meters receiving low pressure. The Water Department will work on reading the pressure at the meter to make sure those three are receiving at least 20lbs of pressure. EPA requires 20lbs of pressure be supplied to each meter. If the meters are receiving 20lbs, the Village will return the 3 pumps to Lowe's.
- Mayor McNickle will contact the contractor concerning repairing the hydrant tomorrow.

Motion made by Chris Sabo to return the water pressure pumps given that the three meters are receiving 20lbs of pressure

2<sup>nd</sup> by: Butch Chapman

All Ayes

Chris Sabo	Yes
Tommy Rodgers	Yes
Butch Chapman	Yes
Sam Smathers	Yes
Eric Clift	Yes

Motion was made by Eric Clift to pay certain bills to the extent that funds are available.

2<sup>nd</sup> by: Butch Chapman

All Ayes

Sam Smathers	Yes
Tommy Rodgers	Yes
Butch Chapman	Yes
Eric Clift	Yes
Chris Sabo	Yes

Motion made to adjourn council meeting by Chris Sabo

2<sup>nd</sup> by: Eric Clift

All Ayes

Sam Smathers            Yes

Tommy Rodgers        Yes

Butch Chapman        Yes

Eric Clift                Yes

Chris Sabo              Yes