

VILLAGE OF JACKSONVILLE
P.O. BOX 185
JACKSONVILLE, OH 45740

HALL AND/OR KITCHEN RENTAL AGREEMENT

This Rental Agreement is entered into on _____ between the Village of Jacksonville, Ohio ("Village") and:
(date)

Name ("Renter"): _____

Mailing Address: _____

(where deposit will be mailed) _____

Contact Phone #: (____) _____ - _____

Requested Rental Date: _____

Rental Fees:	Funerals/wakes	Free	
	Old Settlers Reunion (10 events per year)	Free	
	Firefighters, Village employees, Mayor or Council	\$25.00	
	Civic organizations, school functions, fundraisers	\$50.00	
	Churches/religious organizations	\$50.00	
	All other parties/individuals	\$75.00	\$ _____
	Use of kitchen	Add \$25.00	\$ _____
	Refundable security deposit (no exceptions)	Add \$25.00	\$ <u>25.00</u>
	Total Due		\$ _____

The Village hereby rents the possession, use and enjoyment of certain real property and equipment, known as the Municipal Building Hall and/or Kitchen on the date specified above as "Requested Rental Date". Reservations are made on a first come, first served basis. Renter must be present for the duration of the event.

The Renter shall pay the Village the "Total Due" shown above for the possession, use and enjoyment of the leased facilities. A security deposit is required to be paid by all parties.

The Renter's liability herein specifically includes, but is not limited to: damage to Village property, tables, fixtures, floors and equipment of any and all nature.

Animals, except service animals, are strictly prohibited. The use of all forms of tobacco and electronic cigarettes is prohibited in the Municipal Building. Alcohol is permitted in limited quantities. All doors to the fire department, including interior doors and bay doors, are to remain clear of obstructions at all times. The maximum capacity of the Municipal Building is 120. The Hall and/or Kitchen must be clean and all trash shall be taken to the dumpster behind the Municipal Building immediately following the event or Renter will forfeit the security deposit.

LIMITATION OF LIABILITY: The Village and Renter agree that in the event that, through no fault of its own, the Village fails to rent the leased premises to the Renter on the date set forth above, then the Village's liability to Renter shall be limited to the return of the "Total Due" paid above.

The Village and Renter agree and acknowledge that the aforesaid limitation of liability is a material part of the Rental Agreement, and that the rent as set forth above has been bargained for by the Village and Renter with the limitation of liability as a material part of this Agreement.

By checking this box, Renter indicates that they wish to donate the refundable security deposit to the Village. Renter is donating the security deposit for the purpose of _____. (If no purpose specified, Village will apply the security deposit where it is most needed.)

Renter Signature

Date Signed

CHECK OR MONEY ORDER MUST BE INCLUDED WITH THIS COMPLETED AGREEMENT TO RESERVE THE DATE REQUESTED. CASH PAYMENTS CAN NOT AND WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES. THANK YOU!